



Village of Hobart

Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the **PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE** of the Village of Hobart will meet on Monday March 8th, 2021 at 6:00 P.M. at the Hobart Village Office. **NOTICE OF POSTING:** Posted this 1st day of March, 2021 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

MEETING NOTICE – PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE

Date/Time: Monday March 8 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON

1. Call to order/Roll Call **Ed Kazik, Dave Dillenburg, Dave Baranczyk, Don Dahlstrom, and Dan Deruyter. / David Smith, Richard Happel, and Kevin Gannon excused.**
2. Certification of the open meeting law agenda requirements and approval of the agenda / **Ed Kazik 1st / Dave Baranczyk 2nd All in favor**
3. Approval of Minutes – February 10, 2020 / **Ed Kazik 1st, 2nd Don Dahlstrom. All in favor.**

ACTION ITEMS

4. **DISCUSSION AND ACTION – Election of Committee Chairperson and Vice-Chairperson**
Dave Dillenburg nominated Ed Kazik for Chairperson 2nd by Dave Baranczyk. / Don Dahlstrom. nominated as Vice Chairperson by Dave Dillenburg 2nd by Ed Kazik. All in favor on both actions.
5. **DISCUSSION AND ACTION – Review of DPW work categories to project future equipment, staffing levels and possible outsourcing required for current and expected growth of Public Works**
Reviewed and discussed DPW job categories and hours spent by crewmembers on each one, committee members were given graphs with combined hours and individual DPW crewmember hours spent on each category in 2020.

PWD Jerry Lancelle explained each category and what work is performed in each, how many crewmembers it takes, equipment needed and issues, concerns or challenges with each category. Lancelle also presented a chart with all jobs currently performed by the DPW crewmembers with hours of crewmembers performed work on them in 2020 and an estimate on how many hours are preferred or required to complete all jobs to full completion within a work year. Lengthy review and discussion on the utility jobs as to what and how additional hours may be found to improve completion of all jobs required by the utilities.

Discussion was held on what the committee should ask for in information and documentation and how/what type of recommendation(s) the committee should finalize and present to the Village Board. The committee agreed to gather details on priority work categories and prioritize the work and needs to determine either equipment and/or increased man-hours with full-time or part-time employees to efficiently complete the work.

The committee members requested PWD Lancelle to compile the equipment, man-hours and concerns for the priority job categories for discussion and review during the next several meetings if needed.

6. UPDATE – Director and Activity Reports

The activity report agenda item allows Village Staff to apprise the Committee and Public of any new or time-sensitive information. Activity Reports may be given verbally and/or in writing.
PWD Lancelle gave a brief review of current projects in progress.

7. **ADJOURNMENT Adjourned at 8:45pm, Ed Kazik 1st, Dave Baranzyc. 2nd. All in favor**

Aaron Kramer, Village Administrator

MEMBERS: Ed Kazik (Village Board), Dave Dillenburg (Village Board), Dave Baranczyk, Dan Deruyter, Richard Happel, Don Dahlstrom, David Smith, Kyle Schmitz (Alternate)

NOTE: All agenda and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact Village Clerk-Treasurer, Mary Smith, at 920-869-1011 with as much advanced notice as possible. There may be a quorum of the Village Board of Trustees in attendance at this meeting, although no official Board action or discussion will take place.