



Village of Hobart
Village Office 2990 S. Pine Tree Rd, Hobart, WI
www.hobart-wi.org - www.buildinhobart.com

Notice is hereby given according to State Statutes that the PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE of the Village of Hobart will meet on Monday January 13, 2025, at 5:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 10th day of January, 2025 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

MEETING NOTICE – PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE

Date/Time: Monday January 13th 2025 (5:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
3. Approval of the Minutes – November 11th 2024
4. Public comments on non-agenda items.

ACTION ITEMS

5. DISCUSSION AND ACTION – Emergency Responders Policy

Review, comment, and recommendation of draft policy

6. DISCUSSION AND COMMENT - 2025 Public Works Committee Task List

Discuss and comments on establishment on a list of tasks the PWUC would like to accomplish in 2025

7. UPDATE – Director and Activity Reports

The activity report agenda item allows Village Staff to inform the Committee and Public of any new or time-sensitive information. Activity Reports may be given verbally and/or in writing.

8. ADJOURNMENT

Aaron Kramer, Village Administrator

MEMBERS: Vanya Koepke (Village Board), Dave Dillenburg (Village Board), Dave Baranczyk, Dan Deruyter, Don Dahlstrom, Kevin Gannon, Ron Hieronimczak, James Kubalak

NOTE: Page numbers refer to the meeting packet. All agenda and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer at 920-869-1011 with as much advanced notice as possible. There may be a quorum of the Village Board of Trustees in attendance at this meeting, although no official Board action or discussion will take place.

Date/Time: Monday, November 11th, 2024 (5:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
 - a. **The meeting was called to order by Dave Dillenburg at 5:02pm. Roll Call: Dave Dillenburg, Dave Baranczyk, Vanya Koepke, Ron Hieronimczak, Don Dahlstrom, James Kubalak, Dan DeRuyter present.**
 - b. **Kevin Gannon was excused.**
3. Approval of the Minutes – August 19th, 2024
 - a. **Motion by Ron Hieronimczak, second by Dan DeRuyter All in Favor, Motion Carried.**
4. Public comments on non-agenda items.

No Comments

ACTION ITEMS

5. DISCUSSION AND ACTION – Speed Limit on Birch
 - a. **Committee reviewed a petition from area residents to lower the speed limit on Birch Drive. Committee used speed data and a written report from the Police Chief indicating there does not appear to be a speeding issue on Birch Drive with the data collected.**
 - b. **Motion to keep Birch Drive Speed Limit at 35mph by Don Dahlstrom, second by Dave Baranczyk, all in favor. Motion carried.**
6. UPDATE – Director and Activity Reports
 - a. **Director of Public Works and Utilities, Jerry Lancelle, updated the committee on various projects and current operations.**
7. ADJOURNMENT
 - a. **Motion by Don Dahlstrom, second by Dan DeRuyter, all in favor. Motion carried. Meeting adjourned at 6:22pm.**

POLICY 2025-?? **(Emergency Volunteer Response)**

PURPOSE: The purpose of this policy is to provide guidelines to employees responding to emergencies as first responders during Village work hours.

INTRODUCTION

Wisconsin State Statutes (103.88) allows volunteer emergency responders to be late or absent from work when responding to an emergency during working hours. The statute does not entitle the employee to wages during an absence. The Village of Hobart appreciates the work of volunteerism of emergency responders and this policy will establish procedures for absence during work hours.

1) Policy

a) Notifications

- i) An employee shall notify the Village no later than 30 days upon joining or becoming an emergency responder.
- ii) When responding to an emergency during working hours, the employee shall make every effort to notify their direct supervisor of the emergency.
- iii) When responding to an emergency during working hours, the employee shall make every effort to notify their direct supervisor of the emergency.
- iv) The employee shall notify the Village upon termination of the volunteer position.

b) Wages when late or absent due to an emergency response

- i) When an employee is late to work responding to an emergency, they shall not be eligible for their regular wages until arriving to work and notifying their direct supervisor.
- ii) When an employee must leave during work hours to respond to an emergency, the employee will be eligible for their regular wages if the following parameters are met.
 - (1) Employee notifies their direct supervisor upon leaving.
 - (2) The employee returns to work within one(1)hour of the absence and notifies the supervisor upon return to work.
 - (3) If the emergency absence is extended beyond one(1) hour the employee will not be eligible for their regular wage for the entire duration of the emergency.

c) Definitions

- i) "Emergency" means a fire, hazardous substance release, medical condition, or any other situation that poses a clear and immediate danger to life or health or a significant loss of property.
- ii) "Responding to an emergency" includes going to, attending to, and returning from an emergency.

This policy has been approved by the Board of Trustees of the Village of Hobart, Brown County, Wisconsin, at a regular meeting of the Board, held on January 21, 2025.

Richard Heidel, President, Hobart Village Board
Attest:

Attest:

Aaron Kramer, Village Administrator

Lisa Vanden Heuvel, Village Clerk