



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time:** Tuesday January 20<sup>th</sup> 2026 (6:00 P.M.)

**Location:** Hobart Village Office (2990 South Pine Tree Road)

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

### **ROUTINE ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call.** The meeting was called to order by Rich Heidel at 6:03 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.

**2. Certification of the open meeting law agenda requirements and approval of the agenda** - ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

**3. Pledge of Allegiance** - Those present recited the Pledge of Allegiance.

**4. PUBLIC HEARINGS** – None.

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of January 6<sup>th</sup> 2026 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of December 1<sup>st</sup> 2025; D. POLICE COMMISSION: Minutes of September 29<sup>th</sup> 2025; E. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of November 6<sup>th</sup> 2025; F. 2026-27 ELECTION INSPECTORS**

ACTION: To approve the Consent Agenda as presented including all manual checks and one additional check for the WI DOT. MOTION: Dillenburg SECOND: Tanke. VOICE VOTE: 5-0.

**6. ITEMS REMOVED FROM CONSENT AGENDA**– None.

**7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS (Please limit comments to no more than 3 minutes)**

Appearing before the Board:

Ryan Gabrielsen, 4588 N Overland

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

**A. INFORMATION – Village Investment Report**

Administrator Kramer reviewed the balances and the investment report for the Board.

Our auditors will be in house in 2 weeks.

We are running low on salt and have started rationing the salt that we have left.

We have received approval from Brown County for vacation of Lonesome Rd & a portion of W. Adam. We will restart the street vacation process

There are no more committee meetings scheduled for January.

### **9. COMMITTEE REPORTS AND ACTIONS**

The HALO meeting was held this morning.

**A. DISCUSSION AND ACTION – Consider a two-lot CSM establishing two separate new parcels of 1.015 and 2.450 acres (5060 Founders Terrace at Centerline Dr., HB-523-7) (Planning and Zoning Commission)**

The property owner of parcel HB-523-7, located 5060 Founders Terrace (corner of Centerline Dr.), is proposing a two lot Certified Survey Map (CSM) splitting one parcel into two separate parcels of 1.015 and 2.450 acres. The existing parcel is currently zoned PDD#1: Centennial Centre at Hobart District and the proposed CSM would create two new lots that maintain compliance with Village Code requirements relating to lot size and lot width.

ACTION: To approve a two-lot CSM establishing two separate new parcels of 1.015 and 2.450 acres (5060 Founders Terrace at Centerline Dr., HB-523-7) as submitted. MOTION: Dillenburg SECOND: Koepke. VOICE VOTE: 5-0.

**B. DISCUSSION AND ACTION - Request to Accept Wyldberrry Way as Public Roadway (Public Works and Utilities Advisory Committee)**

The Village received petition in 2023 to convert Wyldberrry Way from a private road to a Village owned and maintained roadway. The Committee discussed the issue at its January 8<sup>th</sup> meeting and their discussion will be presented.

ACTION: To suspend the rules of regular meeting order. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

Appearing before the Board:

Barry Weinbrenner, 4883 Wyld Berry Way

ACTION: To return to the rules of regular meeting order. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 5-0.

No action was taken.

**10. OLD BUSINESS**

**A. DISCUSSION AND ACTION – Policy 2026-01 (Village Social Media Policy)**

The purpose of this policy is to establish guidelines for the formation and use by the Village of social media sites as a means of conveying information to the public about the Village’s mission, meetings, activities, and current issues. The Village has an overriding interest and expectation in protecting the integrity of the information posted on its social media sites and the content that is attributed to the Village and its officials.

ACTION: To approve Policy 2026-01 (Village Social Media Policy) as presented. MOTION: Koepke SECOND: Zittlow. VOICE VOTE: 5-0.

**B. DISCUSSION AND ACTION – Policy 2026-02 (Village Media Policy)**

The purpose of this policy is to manage media communication with its residents, businesses and visitors by creating a Media Policy and to identify employees who are empowered to speak for the Village on significant communications in order to ensure the accurate dissemination of information. It is intended to reduce the likelihood of conflicting, unauthorized information from being released which may be inaccurate and misrepresentative. This policy applies to all employees while acting in the scope of their employment.

ACTION: To approve Policy 2026-02 (Village Media Policy) as presented. MOTION: Koepke SECOND: Heidel. VOICE VOTE: 5-0.

**11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – Proposed Timeline for Creation of Hobart Municipal Center**

A timeline for the design of the proposed Hobart Municipal Center is being presented to the Board, which will entail the time period from the present until groundbreaking in the summer of 2028.

ACTION: To accept and approve the Proposed Timeline for Creation of Hobart Municipal Center as presented. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 5-0.

**B. DISCUSSION - Items for future agenda consideration or Committee assignment. - None.**

ACTION: To recess at 7:30 pm prior to going into closed session. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

**C. ADJOURN to CLOSED SESSION (7:50 PM) - ACTION:** To go into closed session under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Dillenburg. ROLL CALL VOTE: 5-0.

**D. CONVENE into open session (9:10 PM) – MOTION:** Heidel SECOND: Zittlow. ROLL CALL VOTE: 5-0.

**E. ACTION from closed session – None.**

**12. ADJOURN (9:11 PM) – MOTION:** Dillenburg SECOND: Zittlow. Voice VOTE: 5-0.

Respectfully submitted by Lisa A. Vanden Heuvel, Village Clerk