



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday March 17th 2026 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:07 pm. Dave Dillenburg, Vanya Koepke, Tammy Zittlow, and Rich Heidel were present. Excused: Melissa Tanke.

2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Dillenburg SECOND: Koepke. VOICE VOTE: 4-0.

3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

A. PUBLIC HEARING – Resolution 2026-02 (APPROVING THE DISCONTINUANCE OF THE PUBLIC RIGHT OF WAY BEING LONESOME ROAD, AND A PART OF WEST ADAM DRIVE IN THE VILLAGE OF HOBART, WISCONSIN)

The Village Board has worked with Brown County and others on a mutually agreeable program which includes the discontinuance of Lonesome Road, and a portion of West Adam Drive. This is the final step in that process.

President Heidel opened the Public Hearing at 6:09pm

No one spoke.

President Heidel closed the Public Hearing at 6:09pm.

B. ACTION on aforesaid agenda item (Resolution 2026-02)

ACTION: To approve Resolution 2026-02 (APPROVING THE DISCONTINUANCE OF THE PUBLIC RIGHT OF WAY BEING LONESOME ROAD, AND A PART OF WEST ADAM DRIVE IN THE VILLAGE OF HOBART, WISCONSIN) as presented. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE: 4-0.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of March 3rd 2026 (Regular); C: FIRE COMMISSION: Minutes of March 26th 2024

ACTION: To approve the consent agenda without Item C. Fire Commission and to include manual checks. MOTION: Heidel SECOND: Koepke. VOICE VOTE 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA- C: FIRE COMMISSION: Minutes of March 26th 2024, no action taken.

7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS (Please limit comments to no more than 3 minutes)

No one spoke.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – Village Bank Balances- Administrator Kramer reviewed the bank balances with the Village Board.

Fire Commission was cancelled due to weather.

Planning and Zoning Commission will be held on April 6.

Park and Recreation will be held on March 23.

The next Village Board meeting will be held on April 8 due to the Election on April 7, 2026.

Our new Administrative Assistant started last Monday.

We made it through the blizzard and cleanup continues. Compliments to the staff for the response to this event.

9. COMMITTEE REPORTS AND ACTIONS – None.

10. OLD BUSINESS - None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION - Ordinance 2026-03 (AN ORDINANCE TO CREATE CHAPTER 25 (POLICE DEPARTMENT) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)

The purpose of this ordinance is to modernize the Hobart-Lawrence Police Department and define the structure and power of the Department.

ACTION: To approve Ordinance 2026-03 (AN ORDINANCE TO CREATE CHAPTER 25 (POLICE DEPARTMENT) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) as presented. MOTION: Dillenburg
SECOND: Koepke. VOICE VOTE: 4-0.

B. DISCUSSION AND ACTION – Ordinance 2026-04 (AN ORDINANCE TO AMEND SECTIONS OF SECTION 6 (CHRONIC NUISANCES) OF CHAPTER 207 (NUISANCES) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)

The purpose of this ordinance is to amend two (2) sections of the Nuisance Chapter, created in 2025, to accurately reflect a state statute which is referenced and correctly identify the penalty clause.

ACTION: To approve Ordinance 2026-04 (AN ORDINANCE TO AMEND SECTIONS OF SECTION 6 (CHRONIC NUISANCES) OF CHAPTER 207 (NUISANCES) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) as presented. MOTION: Heidel
SECOND: Zittlow. VOICE VOTE: 4-0.

C. DISCUSSION AND ACTION – Ordinance 2026-05 (AN ORDINANCE TO AMEND SECTION 347 (NEW CONSTRUCTION OR SUBSTANTIAL MODIFICATION OF COMMUNICATION TOWERS) OF ARTICLE XXXII (TELECOMMUNICATIONS ANTENNAS AND TOWERS) OF CHAPTER 295 (ZONING) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)

The purpose of this Ordinance is to amend a portion of the Telecommunications Antennas and Towers section of the Zoning Code to correct an error in the original ordinance, adopted in 2025.

ACTION: To approve Ordinance 2026-05 (AN ORDINANCE TO AMEND SECTION 347 (NEW CONSTRUCTION OR SUBSTANTIAL MODIFICATION OF COMMUNICATION TOWERS) OF ARTICLE XXXII (TELECOMMUNICATIONS ANTENNAS AND TOWERS) OF CHAPTER 295 (ZONING) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) as presented. MOTION: Heidel
SECOND: Koepke. VOICE VOTE: 4-0.

D. DISCUSSION AND ACTION - Policy 2026-03 (VILLAGE GARBAGE AND RECYCLING CONTAINER FEE POLICY)

The purpose of this policy is to establish guidelines for determining the annual garbage collection fee charged to parcel owners for each garbage and/or recycling container present at their premise. The established fee shall ensure the garbage and recycling program is not subsidized by the tax levy.

ACTION: To approve Policy 2026-03 (VILLAGE GARBAGE AND RECYCLING CONTAINER FEE POLICY) as presented. MOTION: Dillenburg SECOND: Heidel. VOICE VOTE: 4-0.

E. DISCUSSION AND ACTION – Policy 2026-04 (USE OF ARTIFICIAL INTELLIGENCE (AI) POLICY)

The purpose of this policy is to establish procedures and guidelines for AI systems used by, or on behalf of, the Village, and enables the Village to use AI systems for the benefit of the community while safeguarding against potential harms.

This is the First Reading of Policy 2026-04. ACTION: To bring Policy 2026-04 before the Village Board for a Second Reading for subsequent discussion and action following legal review. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 4-0.

F. DISCUSSION AND ACTION - CTH EE Project, Brown County - Release of Easement Needed (Village of Hobart - Water)

Brown County is proceeding with an improvement project along CTH EE. As part of this project, Brown County will be purchasing some new right-of-way interests for reconstruction of the CTH EB and CTH EE intersection. Brown County requires a release of any easement interest the Village holds within this new right of way. Staff recommends the Board approve the requested documents be signed and forwarded to Brown County for recording.

ACTION: To approve both documents and direct Village staff to sign and forward to Brown County as presented. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 4-0.

G. DISCUSSION - Items for future agenda consideration or Committee assignment

Golf Cart Ordinance.

ACTION: To recess at 6:52 pm prior to going into closed session. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 4-0.

H. ADJOURN to CLOSED SESSION (7:10 PM): MOTION: To go into closed session under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 4-0.

I. CONVENE into open session (7:50 PM): MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 4-0.

J. ACTION from closed session: None

12. ADJOURN (7:51 PM): MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 4-0.

Respectfully submitted by Lisa A. Vanden Heuvel, Village Clerk