



Village of Hobart – www.hobartwi.gov
Village Office - 2990 South Pine Tree Road, Hobart, WI

Notice is hereby given according to State Statutes that the SITE REVIEW COMMITTEE of the Village of Hobart will meet on **Wednesday July 15th 2026**, at 5:30 P.M. at the Village Office (2990 South Pine Tree Road). NOTICE OF POSTING: Posted July 10th 2026, at the Hobart Village Office and on the village website.

MEETING NOTICE – SITE REVIEW COMMITTEE

Date/Time: Wednesday July 15th 2026 (5:30 PM)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
3. Approve Minutes of June 17th 2026 (Page 2)
4. Public Comment on Non-Agenda Items

ACTION ITEMS

5. DISCUSSION AND ACTION – Freestanding ground sign Oneida Apostolic Church, 118 W. Meadow Drive (HB-631-2) (Page 3)

Oneida Apostolic Church, located at 118 W. Meadow Drive, is proposing the construction of a new freestanding ground sign on their property located at the corner of W. Meadow Drive and N. County Line Road. This sign is proposed with the address on the sign as required by Village Code, but the sign will require a landscape bed around the perimeter of the sign base.

6. ADJOURN

Aaron Kramer – Village Administrator

Members: Dave Dillenburg (Chairperson), Tom Tengowski (Vice-Chairperson), Tammy Zittlow, Dave Baranczyk, Rick Nuetzel, Peter Zobro, Steve Riley

NOTE: A quorum of the Village Board may be present at this meeting, but no official Board action or discussion will take place. Page numbers refer to the meeting packet. All agenda and minutes of Village meetings are online: www.hobartwi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Committee may be considered and taken on any of the items described or listed in this agenda. There may be Committee members attending this meeting by telephone if necessary.



Village of Hobart Site Review Committee Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI
Wednesday, June 17, 2026 – 5:30 pm

MEETING MINUTES – SITE REVIEW COMMITTEE

ROUTINE ITEMS TO BE ACTED UPON:

1. **Call to order/Roll Call.** The meeting was called to order by Dave Dillenburg at 5:32 pm. Roll call: Dave Baranczyk, Rick Nuetzel, Tom Tengowski, Tammy Zittlow, and Dave Dillenburg were present. Excused: Steve Riley Absent: Peter Zobro
2. **Certification of the open meeting law agenda requirements and approval of the agenda.** ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Dillenburg SECOND: Nuetzel MOTION APPROVED BY VOICE VOTE: 5-0.
3. **Approve Minutes of April 1, 2026 and May 28, 2026.** ACTION: To approval the minutes of the April 1, 2026 and May 28, 2026 Site Review Meeting Minutes. MOTION: Dillenburg SECOND: Baranczyk MOTION APPROVED BY VOICE VOTE: 5-0.

4. Public Comment on Non-Agenda Items. – None.

5. DISCUSSION AND ACTION – Site plan modification to the previously conditionally approved development and signage (5076 Founders Terrace, HB-523-2)

The property owner of parcel HB-523-2, located at 5076 Founders Terrace, is proposing some modifications to the previously conditionally approved site plans along with the signage package for their new development. This request is for the proposed modifications that affect the overall site.

ACTION: Approval of the proposed signage package and proposed modifications subject to the following conditions:

1. Non-dog run fencing shall be a maximum of 8 feet in height with no advertising permitted on fencing.
2. Non-dog run fencing will be of vinyl material and shall blend with the building as to style and color.
3. Detached accessory/utility building shall be located behind refuse/recycling enclosure and constructed of materials that substantially match the primary building.
4. Address location verified by police and fire chiefs.

MOTION: Tengowski SECOND: Nuetzel MOTION APPROVED BY VOICE VOTE: 5-0

6. DISCUSSION AND ACTION - Discussion and action on request to modify / amend Section 295-365 Administration of Article XXXIII Site Review/Development and Design Standards of Chapter 295 of the zoning code pertaining to Site Plans and Site Review Committee

Village Staff is proposing modifications to Section 295-356 of the Village Zoning Code pertaining to the Administration of the Site Review/Development and Design Standards and the Village Site Review Committee. This request is for discussion and possible action with a recommendation to both the Planning & Zoning Commission and the Village Board. Since this is an amendment to Chapter 295, Village Zoning Code, any amendment / modification would require a public hearing and review by both the Planning & Zoning Commission and the Village Board.

ACTION: Approval of the proposed modifications to Section 295-356 of the Village Zoning Code and forward to the Village Planning & Zoning Commission for review.

MOTION: Dillenburg SECOND: Nuetzel MOTION APPROVED BY VOICE VOTE: 5-0

7. ADJOURN (6:04 pm) MOTION: Zittlow SECOND: Baranczyk MOTION APPROVED BY VOICE VOTE: 5-0.

Respectfully submitted by Amanda Wangerin, Village Deputy Clerk



TO: Site Review Committee

RE: Oneida Apostolic Church, 118 W. Meadow Dr.; HB-631-2; Signage

FROM: Todd Gerbers, Director of Planning and Code Compliance

DATE: July 15, 2026

ISSUE: Discussion and action on a request for freestanding ground sign located at 118 W. Meadow Dr.

RECOMMENDATION: Staff recommends approval based on any conditions the Committee may identify.

GENERAL INFORMATION

1. Owner/Developer: Oneida Apostolic Church
2. Applicant/Agent: Creative Sign Company / Kelli Lax
3. Address/Parcel: 118 W. Meadow Dr. / HB-631-2
4. Zoning: A-1: Agricultural District
5. Use: Church

BACKGROUND

Oneida Apostolic Church, located at 118 W. Meadow Dr., is proposing the construction of a new freestanding ground sign on their property located at the corner of W. Meadow Dr. and N. County Line Rd.

The request before the Committee is for a new freestanding ground sign of 7'-10" in overall height (10' is allowed by ordinance), and 31 square feet per side (50 square feet is allowed by ordinance). Both the height and square feet are compliant with the Village Sign Code. The proposed sign will replace the former sign which will be compliant with the minimum 10' setback from property lines and driveways. This sign is planned to be internally illuminated.

This sign is proposed with the address on the sign as required by Village Code, but the sign will require a landscape bed around the perimeter of the sign base.

RECOMMENDATION/CONDITIONS

Staff recommends approval of the proposed 31 square foot (per face) in the same location as the former freestanding ground sign subject to the following conditions:

1. Planting of a landscape bed extending a minimum of 5 feet from base of sign
2. Maintain a minimum of 10 feet setback from property lines and driveways



Building Permit Application

Permit Number [REDACTED]
(Assigned by Village Personnel)

Village of Hobart
Dept of Neighborhood Services
2990 S Pine Tree Rd
Hobart WI 54155
Phone: (920) 869-3809
Fax (920) 869-2048

Project Address 118 West Meadow Dr., Oneida, WI 54115

Parcel Number HB-631-2

Applicant is the: ☐ Owner ☐ OR ☒ Contractor

Use Category: ☐ Single Family ☐ Duplex ☐ Multi-Family ☒ Commercial ☐ Industrial ☐ Agricultural

Owner's Name: Oneida Apostolic Church Glynis Alicea e-mail:		Mailing Address: 118 West Meadow Dr Oneida, WI 54115	Tel: (920) 713-0540 Fax: Mobile:
Building Contractor Name: Creative Sign Company - Kelli M Lax e-mail: kelli@creativesigncompany.com	Lic# 1138926 Qualifier#	Mailing Address: 505 Lawarance Dr, De Pere, WI 54115	Tel: 920-676-7757 Fax: Mobile:
Electrical Contractor Name: Faith Technologies Joseph Brusky e-mail:	Lic#	Mailing Address: 1674 East Deerfield Ave. Green Bay 54313	Tel: 920-434-8666 Fax: Mobile:
HVAC Contractor Name: e-mail:	Lic#	Mailing Address:	Tel: Fax: Mobile:
Plumbing Contractor Name: e-mail:	Lic#	Mailing Address:	Tel: Fax: Mobile:

Work being done:

- | | | | |
|--|--|--|---|
| ☐ New Structure | ☐ Addition | ☐ Deck/Porch/Patio | ☐ Driveway/Parking |
| ☐ External Remodeling | ☐ Internal Remodeling | ☐ Garage/Utility Structure | ☐ Handicap Ramp |
| ☐ Hot Tub/Spa | ☐ Fence/Kennel | ☒ Sign/Canopy/Awning | ☐ Stove/Fireplace |
| ☐ Swimming Pool | ☐ Wrecking Permit | ☐ Other _____ | |

Additional information, such as plan submittal and approval, may be required before issuance.

Scope of work: REMOVE AND DISPOSE OF EXISTING POLES. PRODUCE AND INSTALL NEW MONUMENT SIGN.

Any work not included in this application is not permitted.

Total Value of Project \$ 16,560.86 (Value of materials & labor is required to ensure consistency in assessing permit fees.)

Breakdown of values: Bldg _____ Elec _____ Plumb _____ HVAC _____

I certify the above information is complete and accurate. I agree to perform the work in conformance to all approval conditions & applicable codes/ordinances.

Applicant Name: Kelli M Lax

(Please print)

Signature: _____

Date: June 16, 2026

Issued By: [REDACTED]

Date: [REDACTED]



505 LAWRENCE DR, DE PERE, WI 54115
920.336.8900 CREATIVESIGNCOMPANY.COM

CLIENT: ONEIDA APOSTOLIC CHURCH

LOCATION: 118 WEST MEADOW DR, ONEIDA

DRAWN BY: BOBBI J

SALESPERSON: KELLI L

DATE: 07/31/2023

LEAD #: 3917

PAGE: 1

REVISION LOG:	INTL	DATE	DESCRIPTION
	BCJ	04/30/2025	NEW MONUMENT
	BCJ	05/16/2025	COLOR
	BCJ	05/18/2026	NEW MONUMENT

MONUMENT

QUANTITY: 1

SIDES: D/F

READERBOARD: 3 LINES OF 6" COPY

ZIP COPY: INCLUDED (300 SET)

VANDAL COVER: YES

STORAGE BOX: YES

INSTRUCTION: REMOVE AND DISPOSE OF EXISTING
POLES. PRODUCE AND INSTALL
NEW MONUMENT SIGN AS SHOWN

SQ FT: 31

LIT SIGN

THIS SIGN WILL REQUIRE
ELECTRICAL HOOD UP.
CUSTOMER IS RESPONSIBLE TO
SCHEDULE A LICENSED
ELECTRICIAN TO RUN POWER
TO THE SIGN AND DO FINAL
HOOD UP. TALK TO YOUR
SIGN CONSULTANT IF:
• YOU WOULD LIKE CREATIVE
SIGN TO COORDINATE YOUR
ELECTRICAL
• YOU HAVE ANY QUESTIONS
REGARDING THE POWER
REQUIREMENTS FOR YOUR
SIGNAGE.

COLORS:

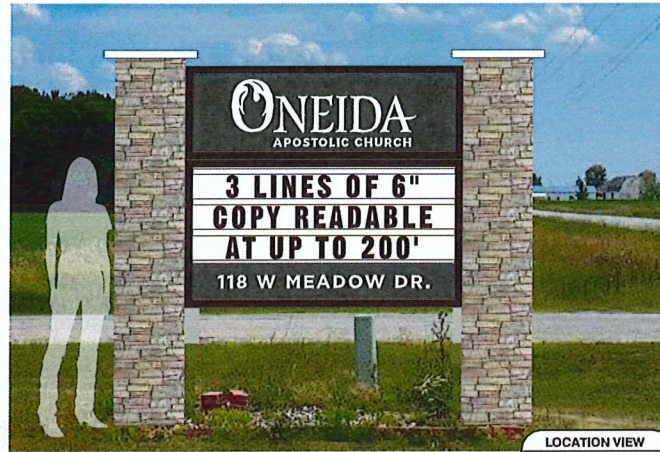
☒ V-1/P-1 3M 7125-22 MATTE BLACK VINYL / BLACK

☐ C-2/P-2 WHITE

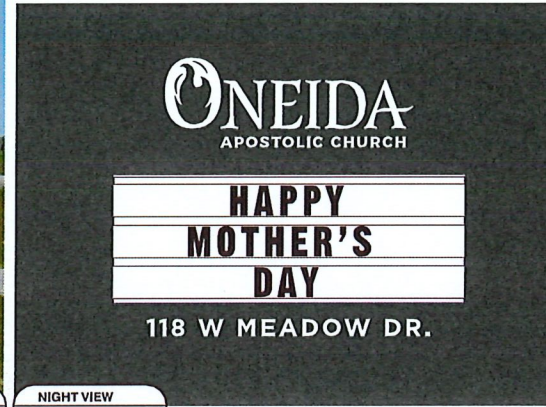
CUSTOMER SIGNATURE FOR DESIGN APPROVAL:

SIGNATURE

DATE

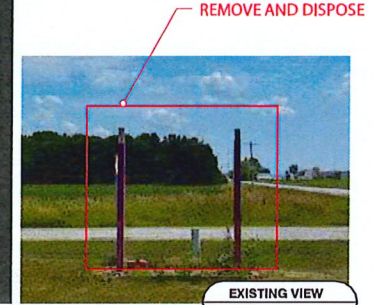


LOCATION VIEW
SCALE: 3/8" = 1"

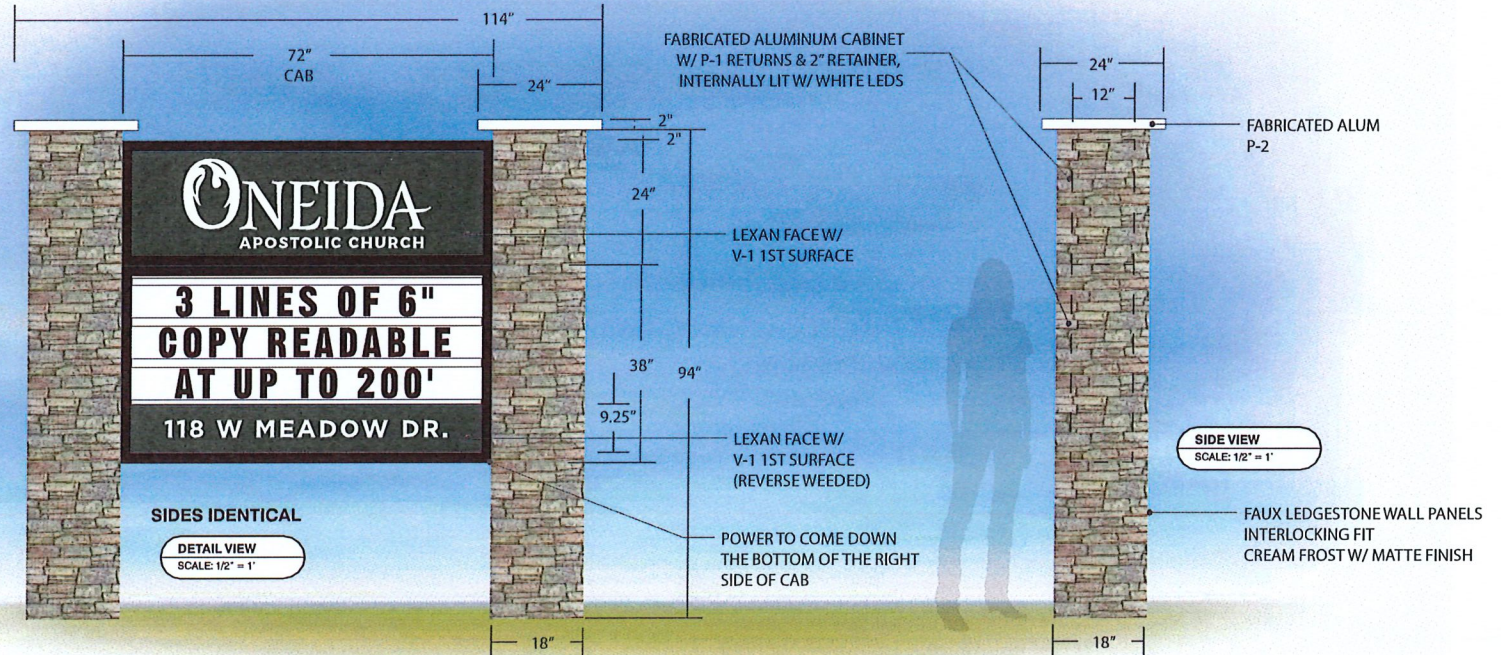


NIGHT VIEW
N.T.S.

MON-1: LOC-1
OPTION A



EXISTING VIEW
N.T.S.



THIS DRAWING IS THE PROPERTY OF CREATIVE SIGN CO., INC.

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CONCEPTUAL DRAWING ONLY

All sizes and dimensions are illustrated for client conception of the project and are not to be understood as being exact size or exact scale. Renderings, including lighting effects, opacities, and coloration, are an approximation.

CUSTOMER RESPONSIBILITIES

Please review all drawing details closely, as Creative Sign will produce signs as approved drawing indicates. Some changes may occur based on production needs. While Creative Sign will make all efforts to correct any obvious spelling or grammatical errors, the customer is responsible for confirming that the above copy, including names and titles, appear as desired. Creative Sign will make every effort to closely match colors, including PMS, where specified. We cannot guarantee exact matches due to varying compatibility of surface materials and paints used.

ONEIDA TRIBE
OF INDIANS
OF WISCONSIN

ONEIDA
APOSTOLIC
CHURCH

80

ONEIDA TRIBE
OF INDIANS
OF WISCONSIN

0 0.0085 0.017 mi

Brown County, Wisconsin This is a custom map created by an online user of GIS map services provided by

Part of Brown County WI

Map printed on 7/10/2026

1:480

1 inch = 40 feet*

1 inch = 0.00758 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

-  Parcel Boundary
-  Condominium
-  Gap or Overlap

"hooks" indicate
parcel ownership
crosses a line

 Parcel line

 Right of Way line

 Meander line

 Lines between deeds or lots

 Historic Parcel Line

 Vacated Right of Way

A complete key (legend) is available at:
tinyurl.com/BrownDogLegend



(920) 448-6480

www.browncountywi.gov