

MEETING MINUTES – SITE REVIEW COMMITTEE

ROUTINE ITEMS TO BE ACTED UPON:

1. **Call to order/Roll Call.** The meeting was called to order by Dave Dillenburg at 5:30 pm. Roll call: Dave Baranczyk, Rick Nuetzel, Tom Tengowski, Peter Zobro, and Dave Dillenburg were present. *Excused:* Steve Riley *Absent:* Tammy Zittlow
2. **Certification of the open meeting law agenda requirements and approval of the agenda.** ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Tengowski SECOND: Baranczyk MOTION APPROVED BY VOICE VOTE: 5-0.
3. **Approve Minutes of June 17, 2026.** ACTION: To approve the June 17, 2026 Site Review Meeting Minutes. MOTION: Nuetzel SECOND: Baranczyk MOTION APPROVED BY VOICE VOTE: 5-0.

4. Public Comment on Non-Agenda Items. – None.

5. DISCUSSION AND ACTION – Freestanding ground sign Oneida Apostolic Church, 118 W. Meadow Drive (HB-631-2)

Oneida Apostolic Church, located at 118 W. Meadow Drive, is proposing the construction of a new freestanding ground sign on their property located at the corner of W. Meadow Drive and N. County Line Road. This sign is proposed with the address on the sign as required by Village Code, but the sign will require a landscape bed around the perimeter of the sign base.

ACTION: Approval of the proposed 31 square foot (per face) in the same location as the former freestanding ground sign subject to the following conditions:

1. Planting of a landscape bed extending a minimum of 5 feet from base of sign
2. Maintain a minimum of 10 feet setback from property lines and driveways

MOTION: Nuetzel SECOND: Zobro MOTION APPROVED BY VOICE VOTE: 5-0

7. ADJOURN (5:37 pm) MOTION: Tengowski SECOND: Baranczyk MOTION APPROVED BY VOICE VOTE: 5-0.

Respectfully submitted by Amanda Wangerin, Village Deputy Clerk