



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday February 17<sup>th</sup> 2026 (6:00 P.M.)**

**Location: Hobart Village Office (2990 South Pine Tree Road)**

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

### **ROUTINE ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call.** The meeting was called to order by Rich Heidel at 6:01 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.

**2. Certification of the open meeting law agenda requirements and approval of the agenda** - ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 5-0.

**3. Pledge of Allegiance** - Those present recited the Pledge of Allegiance.

**4. PUBLIC HEARINGS** – None.

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of February 3<sup>rd</sup> 2026 (Regular); C. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of January 8<sup>th</sup> 2026; D. APPOINTMENTS: Dan Bake to the Hobart Joint Review Board for a term ending April 30, 2027 and Glenn Severson to the Brown County Planning Commission for a term ending February 28, 2029.; E. COMMITTEE RESIGNATION: AI Lankford from the Hobart Fire Commission, effective immediately**

ACTION: To approve the consent agenda as presented to include manual checks. MOTION: Koepke SECOND: Tanke. ROLL CALL VOTE: 5-0.

**6. ITEMS REMOVED FROM CONSENT AGENDA** – None.

### **7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS**

Appearing before the Village Board:

Leroy Schlorf, Jr., 1416 Riverdale Dr. – invoices, salt, HALO, municipal code, community flags

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

#### **A. INFORMATION**

**1. 2025 Humane Officer Year End Report-** Village President Heidel reviewed the report for the Village Board.

**2. Hobart-Lawrence Police Department – 4<sup>th</sup> Quarter 2025 Report** - Police Chief Michael Renkas presented the 4<sup>th</sup> quarter report to the Village Board.

**3. Village Investment Report and Bank Balances** – Village President Heidel reviewed the report for the Village Board.

The Site Review Committee will meet on Wednesday, February 18, 2026.

## **9. COMMITTEE REPORTS AND ACTIONS**

### **A. DISCUSSION AND ACTION – Request for Proposal (RFP) for Village Engineering Services**

The Public Works and Utilities Advisory Committee has approved an RFP requesting proposals from qualified firms to provide municipal engineering services and recommended the Village issue the RFP. This would be a three-year contract (September 1, 2026 – August 31, 2029) with the option for a two-year extension (through August 31, 2031).

ACTION: To approve the Request for Proposals for General Engineering Services for the Village of Hobart as presented.  
MOTION: Dillenburg SECOND: Tanke. ROLL CALL VOTE: 5-0.

## **10. OLD BUSINESS** – None.

## **11. NEW BUSINESS**

### **A. DISCUSSION AND ACTION – Recodification of the Municipal Code**

During the course of amending the Municipal Code over the past several years, numerous errors have been uncovered. There is no record that any substantive review and reform of the Municipal Code has taken place since it was initially created more than twenty (20) years ago. Staff is proposing a complete internal recodification, which will take place over the next several months, and, perhaps, into 2027. Following that internal recodification, a decision can be made on whether to turn the finished product over to E-Code for work in 2027, which would have to be included in that year's budget.

ACTION: To direct staff to move forward with completing the Recodification of the Municipal Code internally as described in the memo. MOTION: Heidel SECOND: Zittlow. ROLL CALL VOTE: 5-0.

### **B. DISCUSSION AND ACTION – Contract with Cellcom**

Under this proposed contract, Cellcom will provide cell phone and other related services to the Village for the next three (3) years at a lower cost than what the Village current pays for those services.

ACTION: To approve the agreement with Cellcom for cell phone and related services as presented. MOTION: Heidel SECOND: Koepke. ROLL CALL VOTE: 5-0.

### **C. DISCUSSION - Items for future agenda consideration or Committee assignment - None.**

ACTION: To recess at 6:37 pm prior to going into closed session. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

### **D. ADJOURN to CLOSED SESSION (6:50 PM): ACTION: to go into closed session under:**

1. Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility  
RE: Personnel
2. Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session  
RE: Sale or Purchase of Property/TID Projects/Development Agreements
3. Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation. MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 5-0.

### **E. CONVENE into open session (7:07 PM) – MOTION: Heidel SECOND: Zittlow ROLL CALL VOTE: 5-0.**

### **F. ACTION from closed session – None.**

## **12. ADJOURN (7:08 PM)** – MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 5-0.

Respectfully submitted by Lisa A. Vanden Heuvel, Village Clerk