

RESOLUTION 2026-05

A RESOLUTION ESTABLISHING VILLAGE FEE SCHEDULES

BY THE VILLAGE BOARD OF THE VILLAGE OF HOBART, WISCONSIN:

WHEREAS, the Village of Hobart, Brown County, State of Wisconsin has determined that it is prudent that fees be reviewed annually for cost effectiveness; and,

WHEREAS, the Village of Hobart desires not to reference specific dollar amounts within the Village Ordinances and instead, will provide an annual Resolution setting fees for passage;

NOW THEREFORE BE IT RESOLVED by its passage, the Village Board of the Village of Hobart does hereby approve and incorporate herein, the following fee schedule, to be effective April 9, 2026:

DESCRIPTION	FEE
BEVERAGE-CIGARETTE	
Class "A" Fermented Malt Beverage Retailer's License	\$100
Class "B" Fermented Malt Beverage License	\$100
Temporary (Picnic) Class "B" Beer and "Class B" Wine License	\$10
"Class A" Intoxicating Liquor Retailer's License	\$500
"Class A" Cider	No fee
"Class B" Intoxicating Liquor License	\$500
Reserve "Class B"	\$10,000 onetime fee plus license fee
"Class C" Wine	\$100
Operator's License (New or renewal)	\$40
Operator's License (Replacement)	\$5
Temporary Operator's License	\$10
Provisional License (valid for 60 days)	\$15
Cigarette License	\$100
ANIMAL REGULATORY LICENSES	
Dog License (spayed or neutered)	\$10
Dog License (not spayed or neutered)	\$20
Late Fee (after March 31 st)	\$5
Replacement License	\$5
Chicken (no roosters)	\$25
Supplemental Chicken (no roosters)	\$75
IMPOUND FEES	
Daily fee	\$25
Fee for Vet Impound (Packerland Vet LLC)	\$175
ADMINISTRATIVE	
Records Request: Location, Redaction	Actual Cost
Records Request: Shipping, Mailing	Actual Cost

Records request: USB	\$10
Records request: Fax per page/per side	\$0.50
Copies per page/per side black and white	\$0.50
Copies per page / per side Color	\$1.50
NSF Checks or payment rejections/returns	\$50 plus bank fees
Special Assessment Letter	\$35
Special Assessment Letter RUSH (within 24 hours)	\$70
Publication Fee	\$25
Basic Zoning Verification Letter	\$30
Comprehensive Zoning Determination Letter	Charged at hourly staff rate
SHORT-TERM RENTALS	
Initial and renewal short-term rental application	\$200
Each additional unit added under short-term rental license	\$150
Reinspection	\$100
Property Manager License	\$100
ZONING & LAND USE	
Conditional Use Permit (CUP)	\$300
Conditional Use Mobile Tower Siting – Class I Collocation	\$3,000
Conditional Use Mobile Tower Siting – Class II Collocation	\$500
Conditional Use Mobile Tower Siting – New Location/Structure	\$3,000
Variance / Appeal	\$300
Zoning	\$300
Site Review	\$180
Certified Survey Map Review	\$300
Subdivision Plat Review	\$100.00 plus \$25.00 per lot
Certified Survey Map Zoning Review	\$50
Planned Development District	\$400
Planned Development District Modification	\$200
FALSE ALARM	
1 st in one calendar year plus \$25.00 for not having a permit	\$30
2 nd in one calendar year plus \$25.00 for not having a permit	\$60
3 rd in one calendar year plus \$25.00 for not having a permit	\$60
4 th and subsequent in one calendar year plus \$25.00 for not having a permit	\$125
ANNUAL SECURITY ALARM	
Alarm Permit	\$20
DIRECT SELLERS	
Direct sellers / transient merchant permit	\$30
FIRE DEPARTMENT	
Burning Permit	\$15
Fire Inspections for the 3 rd and subsequent re-inspections	\$60
WATER / SEWER	
Well Operation Permit by June 30 th	\$20
Well Operation Permit by August 31 st	\$40
Well Operation Permit by October 31 st	\$60
Mandatory hook up – Failure to comply fee per day after 10 day written notice	\$5
PARK RENTAL	
Four Seasons Deposit - resident and non-resident	\$175

Four Seasons Building Rent - Resident	\$110
Four Seasons Building Rent - Non-Resident	\$135
Non-Profit Building Rentals	\$30
SPECIAL EVENT PERMIT	
Security Deposit per day of the event	\$225
Class I permit	\$125
Class II permit	\$100
Class III permit	\$75
RIGHT-OF-WAY PERMIT APPLICATION	
Small Utility Project (less than 1000 feet of roadway)	\$75
Medium Utility Project (1000-3000 feet of roadway)	\$150
Large Utility Project (more than 3000 feet of roadway)	\$225
RIGHT-OF-WAY INSPECTION/WORK TO BE PERFORMED	
Excavations in Right of Way outside of Street	\$75
Boring Within Street Right of Way – servicing one property and sewer is located behind curb	\$75
Boring within Right-of-Way	\$300
Open Cut Excavation within Street Pavement Area	\$750
POLICE DEPARTMENT	
Fingerprinting	\$15/card
MUNICIPAL COURT	
Municipal Court Fee (per Wisconsin Statute 814.65 (1))	\$48 per each separate matter

NOW THEREFORE BE IT RESOLVED by its passage, the Village Board of the Village of Hobart does hereby approve and incorporate herein, the following permit fee and deposit schedule, to be effective May 1, 2026:

VILLAGE OF HOBART - PERMIT FEE & DEPOSIT SCHEDULE
<p>Areas included for fee calculation purposes include all floor levels, basements, garages, and enclosed spaces under the roof, unless otherwise noted. Construction costs include labor and materials. All fees are rounded to the nearest dollar. Any required security deposit will be refunded after an occupancy permit is issued or the final inspection report is completed provided the occupancy report/final inspection report is issued within two years of the issuance of the building permit; and provided no damage has been done to Village property. Note: Even if security deposit is not required below, Permittee is responsible for any damage done to Village property. Additional deposit may be required per the discretion of the Village Board or its designated representative. All Fees to DOUBLE if permit(s) are not taken out properly prior to the commencement of work. A land use permit may be required prior to the issuance of a building permit. NOTE: No permits will be issued if there are any monies owed to the Village. Fees subject to change with or without notice. The Permit Fee & Security Deposit Schedule may be revised at the discretion of the Hobart Village Board.</p>

New Residential Single-Family Dwelling		New Residential Two-Family Dwelling	
\$ 0.20 per square foot	Inspection Fee for Finished Area (Includes All Trades)	\$ 0.20 per square foot	Inspection Fee for Finished Area (Includes All Trades)
\$ 0.15 per square foot	Inspection Fee for Unfinished areas including basements, garages, covered porches / patios (Includes All Trades)	\$ 0.15 per square foot	Inspection Fee for Unfinished areas including basements, garages, covered porches / patios (Includes All Trades)
\$ 150.00	Administrative Fee	\$ 150.00	Administrative Fee
\$ 150.00	Plan & Zoning Review Fee	\$ 150.00	Plan & Zoning Review Fee
\$ 75.00	Erosion Control Fee	\$ 75.00	Erosion Control Fee
\$ 75.00	Storm Water / Sewer Fee	\$ 75.00	Storm Water / Sewer Fee

\$ 40.00	State Seal Fee	\$ 40.00	State Seal Fee
\$ 160.00	Certificate of Survey & GIS Fee	\$ 160.00	Certificate of Survey & GIS Fee
\$ 300.00	Park Fee	\$ 400.00	Park Fee
Additional Various Applicable Fees	See "Miscellaneous Fees" Section	Additional Various Applicable Fees	See "Miscellaneous Fees" Section
New Residential Multi-Family Dwelling		New & Additions to Commercial / Industrial Structures	
\$ 0.15 per square foot (1-99,999 square feet) \$ 0.12 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (Framing)	\$ 0.15 per square foot (1-99,999 square feet) \$ 0.12 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (Framing)
\$ 0.07 per square foot (1-99,999 square feet) \$ 0.06 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (Electrical)	\$ 0.07 per square foot (1-99,999 square feet) \$ 0.06 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (Electrical)
\$ 0.07 per square foot (1-99,999 square feet) \$ 0.06 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (HVAC)	\$ 0.07 per square foot (1-99,999 square feet) \$ 0.06 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (HVAC)
\$ 0.07 per square foot (1-99,999 square feet) \$ 0.06 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (Plumbing)	\$ 0.07 per square foot (1-99,999 square feet) \$ 0.06 per square foot (over 99,999 square feet)	Inspection Fee for Total Square Feet (Plumbing)
\$ 0.04 per square foot (1-99,999 square feet)	Inspection Fee for Total Square Feet (Fire Suppression)	\$ 0.04 per square foot (1-99,999 square feet)	Inspection Fee for Total Square Feet (Fire Suppression)

\$ 0.03 per square foot (over 99,999 square feet)		\$ 0.03 per square foot (over 99,999 square feet)	
\$ 200.00	Administrative Fee	\$ 200.00	Administrative Fee
\$ 150.00	Plan & Zoning Review Fee	\$ 150.00	Plan & Zoning Review Fee
\$ 100.00 Plus \$ 50.00 Per Acre Disturbed	Erosion Control Fee	\$ 100.00 Plus \$ 50.00 Per Acre Disturbed	Erosion Control Fee
\$ 75.00	Storm Water / Sewer Fee	\$ 75.00	Storm Water / Sewer Fee
\$ 10.00	GIS Fee	\$ 10.00	GIS Fee
\$ 200.00	Park Fee Per Dwelling Unit	Additional Various Applicable Fees	See "Miscellaneous Fees" Section
Additional Various Applicable Fees	See "Miscellaneous Fees" Section		
Residential Additions / Alterations / Remodeling		Commercial / Industrial Alterations / Remodeling	
\$ 75.00	\$ 4,000.00 and Less in Value	\$ 150.00	\$ 4,000.00 and Less in Value
\$ 75.00 Plus \$3.00 Per \$1,000.00 Value	Over \$ 4,000.00 in Value	\$ 150.00 Plus \$1.00 Per \$1,000.00 Value	Over \$ 4,000.00 in Value
\$ 75.00	Administrative Fee	\$ 100.00	Administrative Fee
\$ 50.00	Plan & Zoning Review Fee	\$ 75.00	Plan & Zoning Review Fee
\$ 75.00	Erosion Control Fee (If Expanding Existing Building Footprint)		
\$ 10.00	GIS Fee (If Expanding Existing Building Footprint)		
New Unconditioned Warehouse / Storage / Self-Storage / Similar Occupancies		New & Additions Agricultural Barns / Buildings	
\$ 0.18 per Square Foot	0 -20,000 Square Feet Inspection Fee	\$ 0.12 per square foot	Inspection Fee
\$ 0.10 per Square Foot	20,001 – 100,000 Square Feet Inspection Fee	\$ 150.00	Administrative Fee
\$ 0.06 per Square Foot	Over 100,001 Square Feet Inspection Fee	\$ 75.00	Plan & Zoning Review Fee
\$ 200.00	Administrative Fee	\$ 75.00	Erosion Control Fee
\$ 150.00	Plan & Zoning Review Fee	\$ 10.00	GIS Fee
\$ 100.00 Plus \$ 50.00 Per Acre Disturbed	Erosion Control Fee		
\$ 75.00	Storm Water / Sewer Fee		
\$ 10.00	GIS Fee		
Additional Various Applicable Fees	See "Miscellaneous Fees" Section		

New Residential Accessory / Utility Buildings		Decks	
\$ 40.00 Plus \$0.12 per Square Foot	Inspection Fee	\$ 40.00 plus \$0.25 per square foot	Inspection Fee
\$ 20.00	Administrative Fee	\$ 20.00	Administrative Fee
\$ 20.00	Plan & Zoning Review Fee	\$ 20.00	Plan & Zoning Review Fee
\$ 10.00	GIS Fee	\$ 10.00	GIS Fee
Signs			
\$ 40.00 Plus \$ 1.00 per Square Foot		Permanent Sign Inspection Fee	
\$ 35.00		Temporary Sign Inspection Fee	
\$ 35.00 for 30-day time period – Can be renewed for an additional 30-day period following a 48-hour shut down / removal. Any additional renewal would require Village Board approval.			
Fences		Swimming Pools / Hot Tubs / Spas	
\$ 50.00	Inspection Fee	\$ 250.00	In-Ground Pool Inspection Fee
\$ 20.00	Administrative Fee	\$ 100.00	Above-Ground Pool Inspection Fee
\$ 10.00	GIS Fee	\$ 75.00	Hot Tub / Spa / Whirlpool Inspection Fee
		\$ 20.00	Administrative Fee
		\$ 10.00	GIS Fee
Excavation Activity Without Structure		Pond / Lake Development or Removal	
\$ 150.00 plus \$ 50.00 per Acre Disturbed	Inspection Fee	\$ 75.00	Pond Inspection Fee
\$ 20.00	Administrative Fee	\$ 100.00	Lake Inspection Fee
\$ 50.00	Plan & Zoning Review Fee	\$ 20.00	Administrative Fee
		\$ 10.00	GIS Fee
Moving / Demolition of Structure		Driveway Access / Culvert	
\$ 25.00	Residential Accessory / Utility Building Inspection Fee	\$ 35.00	With No New Structure Permit
\$ 75.00	Single or Two-Family Dwelling Inspection Fee	\$ 10.00	2 nd Driveway / Culvert with New Structure Permit
\$ 50.00 per Dwelling Unit with a Maximum of \$ 350.00	Multi-Family Dwelling Inspection Fee		
\$ 100.00 Plus \$0.005 per Square Foot with Maximum of \$ 350.00	Agricultural Structure Inspection Fee		
\$ 100.00 Plus \$0.005 per Square Foot with Maximum of \$ 350.00	Commercial / Industrial Inspection Fee		
\$ 30.00	Administrative Fee		
\$ 10.00	GIS Fee		

Plus \$ 1,000.00 Security Deposit & Proof of Insurance from 3 rd Party Issuer			
Solar Energy		Wind Energy	
\$ 75.00 per 100 Square Feet of Solar Panel Area	Inspection Fee	\$ 50.00 per Turbine	Inspection Fee
\$ 20.00	Administrative Fee	\$ 20.00 per Turbine	Administrative Fee
Miscellaneous Fees			
\$ 400.00	Municipal Sanitary Sewer Connection Fee	\$ 75.00	Residential Electrical Service (1 & 2 Family)
\$ 100.00	Municipal Storm Sewer Connection Fee	\$ 100.00	Commercial / Industrial / Utility / Agricultural Electrical Service
Varies Depending on Water Meter Size	Municipal Water Connection (Water Meter) Fee	\$ 75.00	Electrical Generator / Transfer Switch Install Fee
\$ 75.00	Well Lateral Inspection Fee	\$ 150.00	Shoreland Zone Land Use Permit Fee
\$ 100.00	Utility Lateral Inspection Fee (Per Trench)	\$ 250.00	Floodplain Zone Land Use Permit Fee
\$ 50.00	HVAC / Solid Fuel Appliance (New & Replacement)	\$ 50.00	Re-Inspection Fee per Inspection
\$ 1,000.00	Security Deposit	\$ 100.00	Special Inspection / Report

Adopted this 8th day of April, 2026.

Richard Heidel, Village Board President

Attest:

Aaron Kramer, Village Administrator

CERTIFICATION

The undersigned, being the duly appointed Clerk of the Board of the Village of Hobart, certifies that the foregoing is a true copy of resolutions passed by the Board of the Village of Hobart at a duly called meeting of the Board on April 8, 2026.

Lisa Vanden Heuvel, Village Clerk