

VILLAGE BOARD (Regular)

Date/Time: Tuesday July 21st 2026 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke.

ROUTINE ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call.** The meeting was called to order by Rich Heidel at 6:01 pm. Dave Dillenburg, Tammy Zittlow, and Rich Heidel were present. Excused: Melissa Tanke & Vanya Koepke.
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** - ACTION: To certify the open meeting law agenda requirements and approve the agenda as presented. MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE: 3-0.
- 3. Pledge of Allegiance** - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS – None.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of July 7th 2026 (Regular); C. PUBLIC WORK AND UTILITIES ADVISORY COMMITTEE: Minutes of May 7th 2026; D. SITE REVIEW COMMITTEE: Minutes of June 17th 2026; E. SPECIAL EVENTS PERMIT: D2's Farmer's Market

ACTION: To approve the consent agenda to include manual checks. MOTION: Dillenburg SECOND: Heidel. VOICE VOTE 3-0.

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS (Please limit comments to no more than 3 minutes)

Appearing before the Village Board:

Sue Lindberg, 1344 S. Pine Tree Rd, Trail Project

A. PRESENTATION – West De Pere School Referendum

The West De Pere School District has a proposed operational referendum on the ballot November 3 that would allow the district to exceed its state-imposed revenue limit by \$4.9 million annually through the 2032-33 school year. Jason Lau (Superintendent) and Jason Melotte (Business Manager) will make the presentation.

Jason Lau and Jason Melotte, West De Pere School District, presented information regarding the West De Pere School District Referendum. The presentation was for information purposes only, and no formal action was taken by the Board.

B. DISCUSSION AND ACTION - Resolution 2026-09 (A RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING)

The Village is anticipating the borrowing for the proposed Hobart Municipal Center to occur sometime in early to mid-2028. It is reasonable to expect that expenses will be incurred prior to the borrowing and/or actual construction (payments for design/build work, utilities, permitting, etc.). The reimbursement resolution shows our intent to borrow at a future date and to reimburse the general fund, or another fund, for project expenses paid for prior to the bond issuance.

ACTION: To approve Resolution 2026-09 (A RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING) as presented. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE: 3-0.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION

1. Data Center Ordinance Update
2. June Associated Bank Investment Report
3. Village Account Balance Report
- 4: 2026 Budget Report

Administrator Kramer reviewed the four above points with the Village Board.

There are no upcoming committee meetings for the month of July.

Staff continue to tour other municipal buildings. There are two tours being scheduled for August.

The Golf Outing is coming up in August.

Auto Aces have a ribbon cutting and open house on Thursday, July 23.

9. COMMITTEE REPORTS AND ACTIONS

A. INFORMATION – Freestanding ground sign Oneida Apostolic Church, 118 W. Meadow Drive (HB-631-2)

Oneida Apostolic Church, located at 118 W. Meadow Drive, is proposing the construction of a new freestanding ground sign on their property located at the corner of W. Meadow Drive and N. County Line Road. This sign is proposed with the address on the sign as required by Village Code, but the sign will require a landscape bed around the perimeter of the sign base. (Site Review Committee)

Information only; no action was taken.

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Memorandum of Understanding Between Public Safety Cadets and the Hobart Fire Department

Public Safety Cadets will aid Hobart Fire in developing the Policies, Rules, Standards, Recruitment, and Retention for the Cadet program which is open to residents 14 to 18 years of age who wish to explore a Firefighting career with a hands-on approach. Public Safety Cadets was established as a nonprofit corporation to mentor young adults in order to help them become contributing members of the community by providing knowledge, skills and practical experiences through education and training delivered in the workplace by public safety professionals that build character, physical fitness, and respect for the rule of law and human and civil rights. There is no cost to the Village for the MOU.

ACTION: To approve signing the Memorandum of Understanding Between Public Safety Cadets and the Hobart Fire Department as presented. MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE 3-0.

B. DISCUSSION AND ACTION – Independent Contractor Agreement (Court Security-Bailiff Services)

This agreement is with Scott Stimpson, who would serve as the bailiff for the Hobart-Lawrence Municipal Court.

ACTION: To approve the signing Independent Contractor Agreement (Court Security-Bailiff Services) as presented. MOTION: Heidel SECOND: Zittlow. VOICE VOTE 3-0.

C. DISCUSSION AND ACTION – Ordinance 2026-11 (AN ORDINANCE TO CREATE ARTICLE VI (BICYCLES, ELECTRIC BICYCLES, SCOOTERS, AND ELECTRIC SCOOTERS) OF CHAPTER 264 (VEHICLES AND TRAFFIC) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)

The purpose of this Ordinance is to promote the safe and lawful operation of bicycles, electric bicycles, scooters, and electric scooters upon public streets, sidewalks, trails, parks, parking lots, and other public property; to protect pedestrians and other lawful users of public ways; to reduce conflicts between users of public facilities; and to supplement applicable provisions of the Wisconsin Statutes. A second reading of the proposed Ordinance is requested for the August 4th Board meeting.

This is the first reading of Ordinance 2026-11 (AN ORDINANCE TO CREATE ARTICLE VI (BICYCLES, ELECTRIC BICYCLES, SCOOTERS, AND ELECTRIC SCOOTERS) OF CHAPTER 264 (VEHICLES AND TRAFFIC) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN). ACTION: To schedule a second reading of Ordinance 2026-11, with the addition of definitions, for the August 4, 2026 Village Board meeting. MOTION: Dillenburg SECOND: Heidel. VOICE VOTE 3-0.

D. DISCUSSION AND ACTION – Revisions to the Current Tree Ordinance (Chapter 255)

In staff's ongoing review of the Village's Municipal Code, we have taken a closer look at Chapter 255 (Trees). Last amended in 2015, the chapter created a Village Forester, as well as a Parks and Urban Forestry Committee, which is currently inactive. The chapter also created a Forestry Maintenance Permit. Staff also has concerns that the current ordinance would create a situation where the Village is compelled to become involved in a civil matter between two neighboring properties. As a result, we are proposing the first comprehensive revision of the Village's Tree ordinance in more than a decade.

ACTION: To direct staff to create and place the proposed ordinance on a future Board agenda for action, preferably in August. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE 3-0.

E. DISCUSSION AND ACTION – ORDINANCE 2026-13 (AN ORDINANCE REPEALING AND RECREATING ARTICLE II (RECYCLING AND MUNICIPAL SOLID WASTE COLLECTION) OF CHAPTER 248 (SOLID WASTE))

The purpose of this ordinance is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in State Statute and State Administrative Code, and to comply with revisions adopted by the State as of July 2025. The proposed changes before the Board have been approved by the Wisconsin DNR.

ACTION: To approve Ordinance 2026-13 (AN ORDINANCE REPEALING AND RECREATING ARTICLE II (RECYCLING AND MUNICIPAL SOLID WASTE COLLECTION) OF CHAPTER 248 (SOLID WASTE) as presented and direct staff to forward a signed copy to the Wisconsin Department of Natural Resources. MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE 3-0.

F. DISCUSSION AND ACTION – Ordinance 2026-12 (AN ORDINANCE TO AMEND A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 1 (MAXIMUM PERMISSIBLE SPEEDS ON AREA ROADS) OF ARTICLE I (SPEED ZONES) OF CHAPTER 264 (VEHICLES AND TRAFFIC))

The purpose of this Ordinance is to lower the speed limit on Cyrus Drive from the current 45 mph to 35 mph. No second reading of the proposed Ordinance is recommended.

ACTION: To approve Ordinance 2026-12 (AN ORDINANCE TO AMEND A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 1 (MAXIMUM PERMISSIBLE SPEEDS ON AREA ROADS) OF ARTICLE I (SPEED ZONES) OF CHAPTER 264 (VEHICLES AND TRAFFIC)) as presented. MOTION: Dillenburg SECOND: Heidel. VOICE VOTE 3-0.

G. DISCUSSION AND ACTION – Policy 2026-05 (PENNY POLICY)

This policy establishes procedures and guidelines for cash payments that directly involve the exchange of pennies.

ACTION: To approve Policy 2026-05 (PENNY POLICY) as presented. MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE 3-0.

H. DISCUSSION AND ACTION – Policy 2026-06 (NOTARY POLICY)

This policy establishes procedures and guidelines for notary services provided to individuals by Village of Hobart Staff. Notary services are available during normal Village Office hours if a Notary Public is available.

ACTION: To approve Policy 2026-06 (NOTARY POLICY) as presented. MOTION: Heidel SECOND: Zittlow. VOICE VOTE 3-0.

I. DISCUSSION AND ACTION – Sorenson Family Pavilion

Staff is seeking authorization to contract with Bayland Buildings to do architectural drawings so the Sorenson Park Pavilion can be bid out and/or constructed internally with Village employees. The proposed building measures 22' by 63'. It includes an outdoor and indoor gathering areas, as well as bathrooms and a storage room. An indoor display of the Sorenson family tractor (to recognize the agricultural heritage of the property) is included as well.

ACTION: To approve contracting with Bayland Buildings, for a sum not to exceed \$3,500, to architecturally design the Sorenson Park Pavilion as presented to the Village Board. MOTION: Zittlow SECOND: Dillenburg. VOICE VOTE 3-0.

J. DISCUSSION AND ACTION - To establish a Public Hearing on Ordinance 2026-09 (AN ORDINANCE AMENDING SECTION 8 (DEFINITIONS) OF ARTICLE III (TERMINOLOGY) OF CHAPTER 295 (ZONING))

The purpose of this Ordinance is to modify the definitions for both in-home and commercial child care facilities so as to be in compliance with state regulations. The only notable change that would affect the Village would be the increase in the number of children permitted in a home based child care establishments. Staff would recommend the Public Hearing be held at the August 4th Village Board meeting.

ACTION: To establish a Public Hearing on Ordinance 2026-09 (AN ORDINANCE AMENDING SECTION 8 (DEFINITIONS) OF ARTICLE III (TERMINOLOGY) OF CHAPTER 295 (ZONING)) for the August 4, 2026 Village Board Meeting. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE 3-0.

K. DISCUSSION AND ACTION - To establish a Public Hearing on Ordinance 2026-10 (AN ORDINANCE AMENDING SECTION 356 (ADMINISTRATION) OF ARTICLE XXXIII (SITE REVIEW/DEVELOPMENT AND DESIGN STANDARDS) OF CHAPTER 295 (ZONING))

The purpose of this Ordinance is to allow the Site Review Committee to grant exceptions to the standards set in the Design Standards where developments have unique conditions that may conflict with the standards for site review. Staff would recommend the Public Hearing be held at the August 4th Village Board meeting.

ACTION: To establish a Public Hearing on Ordinance 2026-10 (AN ORDINANCE AMENDING SECTION 356 (ADMINISTRATION) OF ARTICLE XXXIII (SITE REVIEW/DEVELOPMENT AND DESIGN STANDARDS) OF CHAPTER 295 (ZONING)) for the August 4, 2026 Village Board Meeting. MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE 3-0.

L. DISCUSSION - Items for future agenda consideration or Committee assignment

Data Centers
Ebikes
Tree Ordinance

ACTION: To recess at 7:58 pm prior to going into closed session. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 3-0.

M. ADJOURN to CLOSED SESSION (8:15 PM) – ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation involving Drainage Issue in the Village MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 3-0

N. CONVENE into open session (10:00 PM) - MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 3-0

O. ACTION from closed session – None

12. ADJOURN (10:01 PM)– MOTION: Heidel SECOND: Zittlow VOICE VOTE: 3-0.

Respectfully submitted by Lisa A. Vanden Heuvel, Village Clerk