



Village of Hobart Public Works & Utilities Advisory Committee Minutes  
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI

Date/Time: February 5<sup>th</sup> 2026 (5:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

**ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
  - a. **The meeting was called to order by Dave Dillenburgh at 5:02pm. Roll Call: Dave Dillenburgh, Dave Baranczyk, Ron Hieronimczak, James Kubalak, Vanya Koepke, Don Dahlstrom present, Kevin Gannon and Dan DeRuyter were excused.**
2. Certification of the open meeting law agenda requirements and approval of the agenda.
  - a. **Motion by Don Dahlstrom, second by Dave Baranczyk, All in Favor, Motion Carried.**
3. Approval of the Minutes – January 8<sup>th</sup>, 2026
  - a. **Motion by Ron Hieronimczak, second by Dave Baranczyk. All in Favor, Motion Carried.**
4. Public comments on non-agenda items.
  - a. **No public present**

**ACTION ITEMS**

5. DISCUSSION– PASER Road Ratings
  - a. **No action or discussion by committee, deferred until weather conditions and committee members review current PASER ratings.**
6. DISCUSSION – Request for Proposals for Village Engineering Services
  - a. **Committee reviewed the draft for the engineering RFP**
  - b. **Draft was approved with two changes in Section 7 under Contract Administration – Change “contract” to “contact” and Section 8, Contract period – correct the three-year contract period dates.**
  - c. **Motion to approve draft RFP with changes noted by Don Dahlstrom, second by Ron Hieronimczak, all in favor. Motion carried.**
7. UPDATE – Director and Activity Reports
  - a. **Director of Public Works and Utilities, Jerry Lancelle, updated the committee on various projects and current operations**
8. DISCUSSION AND ACTION- Topics for Future Committee Meetings
  - a. **No action taken**
9. ADJOURNMENT
  - a. **Motion by Ron Hieronimczak, second by Dave Baranczyk, all in favor. Motion carried. Meeting adjourned at 6:18pm.**

Respectfully submitted by: Jerry Lancelle, Director Public Works.