

MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday November 18th 2025 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:01 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approve the agenda. Note on 7.A. the amount is not \$4,784,76 but \$4,784.76. MOTION: Koepke SECOND: Zittlow. VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

A. PUBLIC HEARING – To consider the FY2026 General Fund, Capital Projects and Debt Service Funds

The proposed budget calls for a tax levy of \$3,813,462.58 (an increase of 5.5 percent over the 2025 levy), resulting in a \$0.15 increase in the mill rate (3.9 percent).

President Heidel opened the Public Hearing 6:03 PM.

Appearing before the Board: No one spoke.

President Heidel closed the Public Hearing 6:19 PM.

B. ACTION on aforesaid agenda item – Resolution 2025-08 (A RESOLUTION ADOPTING THE 2026 VILLAGE OPERATING BUDGET, THE PROPERTY TAX LEVY, THE 2026 REFUSE AND RECYCLING SPECIAL CHARGES, AND THE 2026 STORMWATER MANAGEMENT UTILITY CHARGES)

This resolution will set the general property tax levy in the amount of \$3,813,462.58 for Village operations, and an overall levy of \$5,392,459.14 including tax increment districts. The resolution also establishes the Refuse and Recycling fee of \$216.00 (\$18.00 per month) for a 96-gallon refuse bin and \$195.00 (\$16.25 per month) for a 65-gallon refuse bin per residential unit, as well as the 2026 Storm Water Management Utility Special Charges - \$77.00/Equivalent Residential Unit ("ERU").

ACTION: To approve Resolution 2025-08 (A RESOLUTION ADOPTING THE 2026 VILLAGE OPERATING BUDGET, THE PROPERTY TAX LEVY, THE 2026 REFUSE AND RECYCLING SPECIAL CHARGES, AND THE 2026 STORMWATER MANAGEMENT UTILITY CHARGES) with the change in Storm Water Management Utility Special Charges of \$77.00/ERU to \$73.50/ERU. MOTION: Tanke SECOND: Zittlow. ROLL CALL VOTE: 5-0.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of November 4th 2025 (Regular) and November 11th 2025 (Special)

ACTION: To approve the Consent Agenda as presented including all manual checks. MOTION: Koepke SECOND: Heidel. VOICE VOTE: 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS (Please limit citizens' comments to no more than three minutes)

Appearing before the Board:
Leroy Schlorf, Jr. 1416 Riverdale Dr.

A. DISCUSSION AND ACTION – Resolution 2025-09 (A RESOLUTION AUTHORIZING THE VILLAGE TREASURER TO WRITE OFF OLD UNCOLLECTIBLE ACCOUNTS RECEIVABLE)

This resolution will remove \$4,784.76 from the Village's accounting system due to a variety of reasons.

ACTION: To approve Resolution 2025-09 (A RESOLUTION AUTHORIZING THE VILLAGE TREASURER TO WRITE OFF OLD UNCOLLECTIBLE ACCOUNTS RECEIVABLE) as presented. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

B. DISCUSSION AND ACTION – Swearing in of Hobart-Lawrence Police Officer Brandon Miller.

Officer Miller was sworn in by Village Treasurer Bell.

C. PRESENTATION – Hobart-Lawrence Police Department Awards

Chief Renkas recognized Captain Crocker, Investigator Van Lanen, and Officer Peterson.

D. PRESENTATION – Hobart-Lawrence Police Department Career Development Program

The program was implemented in late 2024. Chief Renkas recognized Lieutenant Radloff, Master Sergeant Van Lanen, Sergeant Schroeder, Sergeant Treml, Corporal Cambry, Corporal Manning, and Corporal Peterson.

ACTION: To take a 15-minute recess at 6:49 PM. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

The meeting was reconvened at 7:01 PM by Rich Heidel.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATIONAL

Administrator Kramer presented the following:

1. October 2025 Village Investment Report
2. October 2025 Village Bank Balance Report
3. October 2025 Budget - General Fund, Debt Service, Capital Projects

No other committee meetings for November.

The Site Review Committee will meet in December.

The Parks & Recreation Committee will meet in December.

The Planning & Zoning Commission will meet in December.

Thanksgiving holiday is coming up; our offices will be closed next Thursday and Friday.

The road project on N. Overland is complete.

9. COMMITTEE REPORTS AND ACTIONS

The Halo's meeting was held today by the Village of Hobart.

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Approval of Memorandum of Understanding with United States Capitol Police

This MOU would make the Hobart-Lawrence Police Department eligible for reimbursement of staff time and resources when requested to provide such services at federally related events in Hobart and Lawrence.

ACTION: To approve the Memorandum of Understanding with United States Capitol Police as presented. MOTION: Dillenburg SECOND: Tanke. VOICE VOTE: 5-0.

B. DISCUSSION AND ACTION - ORDINANCE 2025-12 (AN ORDINANCE TO AMEND SECTION 4 (PUBLIC NUISANCES AFFECTING PEACE AND SAFETY) OF CHAPTER 207 (NUISANCES) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)

The purpose of this Ordinance is to add language to the Nuisance section of the Municipal Code that prohibits projecting or reflecting objectionable light onto a public roadway or walkway or any neighboring use or property and would prohibit directional lighting from being directly aimed at neighboring properties.

ACTION: To approve ORDINANCE 2025-12 (AN ORDINANCE TO AMEND SECTION 4 (PUBLIC NUISANCES AFFECTING PEACE AND SAFETY) OF CHAPTER 207 (NUISANCES) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) as presented. MOTION: Tanke SECOND: Dillenburg. VOICE VOTE: 5-0.

C. DISCUSSION AND ACTION – To Establish a Public Hearing on Ordinance 2025-12 (AN ORDINANCE TO REPEAL AND RECREATE ARTICLE XXXII (TELECOMMUNICATIONS ANTENNAS AND TOWERS) OF CHAPTER 295 (ZONING) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)

Staff would request that the Public Hearing be held at the December 16th Village Board meeting. The Planning and Zoning Commission will review the Ordinance in December and make a recommendation to the Village Board.

ACTION: To direct staff to schedule a Public Hearing on Ordinance 2025-13 (AN ORDINANCE TO REPEAL AND RECREATE ARTICLE XXXII (TELECOMMUNICATIONS ANTENNAS AND TOWERS) OF CHAPTER 295 (ZONING) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) to be held during the December 16, 2025 Village Board Meeting. MOTION: Dillenburg SECOND: Tanke. VOICE VOTE: 5-0.

D. DISCUSSION - Items for future agenda consideration or Committee assignment

Final budget numbers for Storm Water, Water, TIDS, and Sanitary Sewer will be done in December.

The Hobart-Lawrence Police Department 5-year Strategic Plan should be presented in December.

ACTION: To recess prior to going into closed session (7:21 PM). MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

E. ADJOURN to CLOSED SESSION (7:43 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel (Municipal Court Attorney), 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale or Purchase of Property/TID Projects/Development Agreements, and 3) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Zittlow ROLL CALL VOTE: 5-0.

F. CONVENE into open session (8:45 PM) – MOTION: Dillenburg SECOND: Heidel ROLL CALL VOTE: 5-0.

G. ACTION from closed session – ACTION: To approve the contract with Samantha Downey for prosecution services for the Hobart-Lawrence Municipal Court and authorize Village Administrator Aaron Kramer to sign the contract MOTION: Heidel SECOND: Tanke VOICE VOTE: 5-0.

12. ADJOURN (8:47 PM) – MOTION: Zittlow SECOND: Koepke VOICE VOTE: 5-0.