



VILLAGE BOARD MINUTES (Regular)

Date/Time: Tuesday September 15th 2026 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke. All agendas and meeting packets can be found on-line at <https://www.hobartwi.gov/village-board>.

ROUTINE ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call**. The meeting was called to order by Rich Heidel at 6:06 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** - ACTION: To certify the open meeting law agenda requirements and approve the agenda as presented. MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE: 5-0.
- 3. Pledge of Allegiance** - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS– None.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of September 1st 2026 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of July 6th 2026; PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of July 2nd 2026

ACTION: To approve the Consent Agenda as presented excluding number 71445 in Payment of Invoices pending further information and to include manual checks. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE: 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA– None.

7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS (Please limit comments to no more than 3 minutes)

No one spoke.

A. PRESENTATION – Donation to the Hobart Fire Department

The residents of New Perspective Emerald Bay recently raised funds for the Fire Department at their annual Labor Day picnic and will present the proceeds to the Department. Josh Bray (Executive Director) will make the presentation.

Due to unexpected circumstances, no presentation occurred at the meeting. No action was taken.

B. DISCUSSION AND ACTION – Resolution 2026-10 (A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF HOBART, WISCONSIN, AUTHORIZING A LOWER PAYMENT IN LIEU OF TAXES (PILOT) FROM THE VILLAGE OF HOBART WATER UTILITY)

This resolution will bring the Village into compliance with Public Service Commission regulations regarding the Payment-In-Lieu of Taxes (PILOT) paid by the Water Utility to the General Fund.

ACTION: To approve Resolution 2026-10 (A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF HOBART, WISCONSIN, AUTHORIZING A LOWER PAYMENT IN LIEU OF TAXES (PILOT) FROM THE VILLAGE OF HOBART WATER UTILITY) as presented. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

8. VILLAGE ADMINISTRATOR’S REPORT/COMMUNICATIONS

D2 Farmers Market Special Event permit amendment. Scheduled a special board meeting 3 pm on Thursday to address the amendment.

There is a water leak at the Village Office coming from the roof into the front office.

Stephenson National Bank is holding their ribbon cutting ceremony on September 16.

A. INFORMATION

1. Notification of Payment from the Wisconsin Disaster Fund for March Severe Weather - We did receive a payment of approximately \$37,000 in disaster relief from the state for the blizzard in mid-march.

2. Village Financial Report- Administrator Kramer presented the Financial Report to the Village Board.

9. COMMITTEE REPORTS AND ACTIONS

A. UPDATES

1. Planning and Zoning Commission (September 8, 2026)

2. Public Works and Utilities Advisory Committee (September 10, 2026) – Road maintenance was review at this meeting.

The Village President will seek out nominees for the Fire Commission and the Public Works and Utilities Advisory Committee.

There was a HALO meeting this morning at Howard. None of the Village Board attended.

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Proposed Timeframe for the 2027 Budget Process

The deadline to get the tax levy information to Brown County to have the tax bills printed is Wednesday November 25th.

Administrator Kramer reviewed the budget timeline and additions to the budgeting process for the Board.

ACTION: To adopt the timeline for the 2027 Budget as presented. MOTION: Dillenburg SECOND: Tanke. VOICE VOTE: 5-0.

B. DISCUSSION AND ACTION – Hobart Municipal Center Pre-Request for Proposals Report

This report establishes the operational vision for a future Village Hall. Rather than focusing on square footage alone, it identifies how Village services should function over the next 30 to 50 years. The recommendations are intended to guide the Board, architects, engineers, and staff through the programming phase of the project. Although future staffing decisions will be made by a future Village Board based on the community needs and available resources, the building should be designed with sufficient flexibility to support any department and/or staff changes without significant building modifications.

No action taken. This will be forwarded to the October 6, 2026 Village Board meeting.

C. DISCUSSION AND ACTION - Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027

In order to remain eligible for the WDNR's Wisconsin Recycling Consolidation Grant, Hobart must enter into this cooperative agreement before September 30th. This is an annual occurrence.

ACTION: To approve Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 5-0.

D. DISCUSSION AND ACTION – Ordinance 2026-15 (AN ORDINANCE REPEALING AND RECREATING ARTICLE I (CROSS-CONNECTION CONTROL) OF CHAPTER 273 (WATER))

The purpose of this ordinance is to bring the ordinance into conformity with our current testing interval and inspections for residential and business. It will also allow the utility to have businesses conduct their own inspection and send results to Village for compliance.

ACTION: To approve Ordinance 2026-15 (AN ORDINANCE REPEALING AND RECREATING ARTICLE I (CROSS-CONNECTION CONTROL) OF CHAPTER 273 (WATER)) as presented. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

E. DISCUSSION AND ACTION – Authorization to Bid the Upgrades to the Inline Booster (TID #1)

The long range plan for the water utility included a water reservoir located on North Pinetree Road. The current single inline booster pump was designed as a temporary solution until the reservoir could be installed with an additional pump planned at that time. In 2025 it was decided to not pursue building the reservoir due to inflationary increases after the COVID pandemic placed extreme budgetary restraints on the project. Staff is requesting Board approval to release bid requests to upgrade the inline booster pump station to include a backup pump system for the existing single pump.

ACTION: To authorize staff to bid out the upgrades to the inline booster located on North Pinetree Road. MOTION: Tanke SECOND: Zittlow. VOICE VOTE: 5-0.

F. DISCUSSION AND ACTION – Authorization to Increase Utility Clerk to a Full-Time Position

The Village has been employing a part-time Utility Clerk to handle billing, customer service and regulatory requirements. Over the past decade, the number of utility customers has increased 31 percent (water) and 32 percent (sewer). Staff is recommending that the position be increased to a full-time position, beginning immediately.

ACTION: To make Utility Clerk a full-time position and authorize staff to post the new position immediately. MOTION: Zittlow SECOND: Tanke. VOICE VOTE: 5-0.

G. DISCUSSION AND ACTION – Authorization to Post the Position of Public Works and Utility Crew Employee

Staff is seeking permission to post the position of Public Works and Utility Crew Employee, which was recently vacated.

ACTION: To authorize staff to post the Position of Public Works and Utility Crew Employee. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE: 5-0.

H. DISCUSSION AND ACTION – Establishing a Public Hearing to Consider Rezoning of Parcel HB-501-1 (4941 N. Overland Road) from A-1: Agricultural District to PDD #1: Centennial Centre at Hobart District

The property owner of parcel HB-501-1, located at 4941 N. Overland Rd., is requesting to rezone this 10.19 acre parcel from A-1: Agricultural District to PDD #1: Centennial Centre at Hobart District. Staff is requesting the Public Hearing be scheduled for Tuesday October 6th.

ACTION: To establish a Public Hearing at the October 6, 2026 Village Board meeting to Consider Rezoning of Parcel HB-501-1 (4941 N. Overland Road) from A-1: Agricultural District to PDD #1: Centennial Centre at Hobart District. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 5-0.

I. DISCUSSION - Items for future agenda consideration or Committee assignment

1. OCTOBER 6 – Pulaski School District Referendum Presentation
2. Public Hearing on October 6.
3. Water rate case.

ACTION: To recess at 7:42 pm prior to going into closed session. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

J. ADJOURN to CLOSED SESSION (7:45 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. RE: Possible Trail Agreement with the Oneida Nation; TID Development Agreement and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Zittlow ROLL CALL VOTE: 5-0.

K. CONVENE into open session (8:45 PM) – MOTION: Dillenburg SECOND: Zittlow ROLL CALL VOTE: 5-0.

L. ACTION from closed session – None.

12. ADJOURN (8:45 PM) – MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

Respectfully submitted by Lisa A. Vanden Heuvel, Village Clerk