



ORDINANCE 2026-03

AN ORDINANCE TO CREATE CHAPTER 25 (POLICE DEPARTMENT) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN

Purpose: The purpose of this ordinance is to modernize the Hobart-Lawrence Police Department and define the structure and power of the Department.

The Village Board of the Village of Hobart, Brown County, Wisconsin, does ordain as follows:

Section 1: Chapter 25 (Police Department) of the Municipal Code of the Village of Hobart, is hereby created to read as follows:

§ 25-1. Creation and Powers

A. Creation. The Hobart-Lawrence Police Department is hereby created pursuant to §§ 60.56 and 66.0301, Wis. Stats., and as provided in the Intergovernmental Police Protective Services Agreement between the Village of Hobart and the Town of Lawrence, as amended from time to time.

B. Services Provided. The Police Department shall provide police protection services to the Village of Hobart and the Town of Lawrence, which services shall include, but are not limited to, the following: Investigation of crimes, traffic enforcement, maintenance of public peace, and enforcement of state laws and municipal ordinances.

§ 25-2. Organization of the Department.

A. Composition. The police department shall consist of:

- (1) A Chief of Police, appointed by the Police Commission pursuant to Wis. Stats. §62.13.
- (2) An Assistant Chief of Police, appointed by the Police Commission pursuant to Wis. Stats. §62.13.
- (3) Lieutenant(s) of Police, the number to be determined by the Village Board, with vacancies filled by the Police Commission as they arise.
- (4) Police officer(s), the number to be determined by the Village Board, with vacancies filled by the Police Commission as they arise.

B. Appointments and removal. The appointment and discipline for all sworn personnel shall be governed by § 62.13, Wis. Stats., and applicable rules of the Police Commission.

§ 25-3. Police officers.

A. Compensation. Compensation of all officers shall be established by the Village Board through the budget process.

B. General Powers. Members of the Police Department shall possess all the powers conferred upon law enforcement officers under Wisconsin law and shall enforce the laws of the State of Wisconsin and the ordinances of the Village of Hobart and the Town of Lawrence.

§ 25-4. Chief of Police.

A. Appointment.

(1) The Chief of Police shall be appointed by the Police Commission and shall hold office during good behavior, subject to suspension or removal by the Commission for just cause standards set forth in Wis. Stats. § 62.13 (5) (em).

(2) Compensation and benefits for the Chief of Police shall be established by the Village Board through employment agreement or contract negotiation.

(3) The Chief of Police shall exercise the powers and authority, and be subject to the duties and responsibilities, prescribed by Wis. Stats. § 62.13, Wis. Stats., and this Code.

B. Powers and duties. The Chief of Police shall:

(1) Be the commanding officer of the Joint Police Department responsible for preservation of the public peace and enforcement of law and order in the Village of Hobart and the Town of Lawrence.

(2) Possess the powers and enjoy the privileges of a "peace officer" and "law enforcement officer" and be subject to the liabilities conferred and imposed as prescribed by §§ 939.22 and 967.02(5), Wis. Stats., and this Code.

(3) Be responsible for the day-to-day operational management of the Police Department in the discharge and performance of his/her duties and responsibilities contained in state law and this Code in accordance with the job description for the position as adopted and under the direction of the Village Board.

(4) Be responsible for the efficient management of the police operation, which administrative functions shall include planning, organizing, assembling resources, directing and controlling available resources in the interest of public safety.

(5) Be responsible, in accordance with the Village Board, Town Board and Police Commission, for certain administrative functions, including research and planning, development of policy and procedure, personnel management, and development and budget control.

(6) Have authority to authorize expenditures within the Village Board-approved department budgetary account.

(7) Serve as coordinator and liaison agent between the Police Department, Police Commission, Hobart Village President, Hobart Village Board, Lawrence Town Chairman and the Lawrence Town Board with respect to matters of public safety.

(8) The Chief of Police shall have the power to create subordinate departments and department heads within the powers conferred upon him by § 62.13, Wis. Stats., and shall further have the power to designate the subordinates to occupy said departments or department heads, subject to the approval of the Police Commission according to the provisions of § 62.13, Wis. Stats.

(9) The Chief of Police shall have custody, care and control of the public property and equipment of the Police Department. He shall conduct periodic surveys of such property and equipment, arrange for the salvaging of discarded or impaired items and submit recommendations as to future needs to the Village Board.

D. Rules and policies. The Chief of Police shall establish and promulgate rules of conduct, directives and policies and procedures and prescribe such duties for individual members as he may deem necessary for the effective and efficient command and operation of the Department, provided that no such rules of conduct, directive, policy, procedure, duties or assignment shall be in conflict with the statutes and ordinances.

§ 25-5. Records and reports.

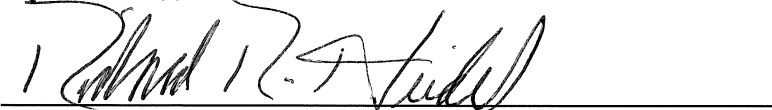
A. Reports. The Chief of Police shall submit a quarterly report to the Village Board of all activities and transactions of the department during the preceding quarter and a written annual report to the Village Board and Police Commission of all activities and transactions during the preceding year.

B. Police records. There shall be kept by the Department a suitable record in which shall be entered the name of every person arrested in the Village, the name of the person making the arrest, the date and cause of the arrest, the Court from which the warrant was issued, the disposition made of the case, the amount of fine and costs paid and to whom paid, bond posted, and all complaints in full, in accordance with Village guidelines and procedures.

Section 2: Any Ordinance or parts thereof, inconsistent herewith are hereby repealed.

Section 3. This Ordinance shall be effective from and after its passage by the Village Board and publication as required by law.

Passed and approved on this 17th of March, 2026.



Richard Heidel, Village President

Attest:



Aaron Kramer, Village Administrator

CERTIFICATION

The undersigned, being the duly appointed Clerk of the Board of the Village of Hobart, certifies that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Village Board.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on March 17, 2026.

(Seal)



A handwritten signature in black ink, appearing to read "L. Vanden Heuvel", written over a horizontal line.

Lisa Vanden Heuvel, Village Clerk