



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday March 4th 2025 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:07 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Koepke SECOND: Zittlow. VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS – None.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of February 19th 2025 (Regular); C. SITE REVIEW COMMITTEE: Minutes of October 16th 2024

ACTION: To approve the Consent Agenda as presented to include all manual checks. MOTION: Dillenburg SECOND: Tanke. VOICE VOTE: 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes) - Leroy Schlorf, Jr, 1416 Riverdale Dr.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

Meeting in Lawrence for the EE roundabout.

West De Pere referendum information.

Planning and Zoning will meet in March.

Completing the purchase of Golden Lane.

There is a collection box in our lobby for Joy Goeben's book drive for troops overseas during March.

Completed a bond rating call with Standard & Poor's.

9. COMMITTEE REPORTS AND ACTIONS

A. INFORMATION - Request for new freestanding sign and wall signage located at 4275 Hillcrest Drive (La Petite Academy, HB-713) (Site Review Committee)

La Petite Academy, located at 4275 Hillcrest Dr., is an operating day care facility (formerly Shining Stars Children and Education Center) and is submitting for review and action of a proposed freestanding and a wall sign.

-Administrator Kramer presented the information regarding the signs for this location.

B. INFORMATION - Request for new freestanding sign located at 4999 Founders Terrace (Folkman Plaza, HB-524-2) (Site Review Committee)

Folkman Plaza, located at 4999 Founders Terrace, is currently under construction and is submitting for review and action of a proposed freestanding sign. During the original site review back in May 2024, signage was not finalized and therefore not submitted at that time. The developer has since finalized the freestanding signage and is requesting review of said signage.

-Administrator Kramer presented the information regarding the sign for this location.

C. INFORMATION - Request for a 3,595 sf., building addition and associated site improvements (1396 Plane Site Blvd., HB-949-3) (Site Review Committee)

This property located at 1396 Plane Site Blvd. is currently developed and utilized as a contractor office and shop facility. The property owner is proposing a 3,595 square foot addition and the site improvements to serve the building expansion.

-Administrator Kramer reviewed the information for this expansion.

10. OLD BUSINESS

A. DISCUSSION AND ACTION – Ordinance 2025-01 (AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 250 (REGULATION OF SPECIAL EVENTS) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) The purpose of this Ordinance is to amend the current Special Events Ordinance (Chapter 250) to improve the application process and bring the Village Board into the process. This is the second and final reading of the proposed ordinance.

ACTION: To approve Ordinance 2025-01 (AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 250 (REGULATION OF SPECIAL EVENTS) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) as presented. MOTION: Dillenburg SECOND: Zittlow. VOICE VOTE: 5-0.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Ordinance 2025-03 (AN ORDINANCE TO REPEAL AND RECREATE SECTION 9 (REQUIREMENTS FOR LICENSE; VILLAGE DISCRETION) AND SECTION 16 (OPERATOR'S LICENSE) OF ARTICLE I (LICENSING AND REGULATION) OF CHAPTER 189 (INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) The purpose of this Ordinance is to amend the current Ordinance to make it conform with Wisconsin State Statute. Staff would recommend a second and final reading at the March 18th Board meeting.

ACTION: To waive the second and final reading and to approve Ordinance 2025-03 (AN ORDINANCE TO REPEAL AND RECREATE SECTION 9 (REQUIREMENTS FOR LICENSE; VILLAGE DISCRETION) AND SECTION 16 (OPERATOR'S LICENSE) OF ARTICLE I (LICENSING AND REGULATION) OF CHAPTER 189 (INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) as presented. MOTION: Heidel SECOND: Zittlow VOICE VOTE: 5-0.

B. DISCUSSION - Items for future agenda consideration or Committee assignment

There will be 2 public hearings at the next meeting.

The sewer rate adjustment formula will be presented.

ACTION: To recess prior to going into closed session (6:35 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

C. ADJOURN to CLOSED SESSION (6:50 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale or Purchase of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Dillenburg. ROLL CALL VOTE: 5-0.

D. CONVENE into open session (8:05 PM) – MOTION: Heidel SECOND: Zittlow. ROLL CALL VOTE: 5-0.

E. ACTION from closed session – None.

12. ADJOURN (8:06 PM) - MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk