



Village of Hobart  
Village Office 2990 S. Pine Tree Rd, Hobart, WI  
[www.hobartwi.gov](http://www.hobartwi.gov) - [www.buildinhobart.com](http://www.buildinhobart.com)

## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time:** Tuesday July 1<sup>st</sup> 2025 (6:00 P.M.)

**Location:** Hobart Village Office (2990 South Pine Tree Road)

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:03 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS** – None.

### **5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of June 17<sup>th</sup> 2025 (Regular), June 23<sup>rd</sup> 2025 (Special – 5:15 PM) and June 23<sup>rd</sup> 2025 (Special – 7:00 PM); C. PARK AND RECREATION COMMITTEE: Minutes of April 14<sup>th</sup> 2025; D. APPOINTMENT: Dave Konshak to the Joint Board of Police Commissioners, replacing Gary Piechek, for a term expiring on April 30<sup>th</sup> 2030 and James Kubalak to the Board of Zoning Appeals, replacing Chris Igler, for a term expiring on April 30<sup>th</sup> 2027; E. SPECIAL EVENT PERMIT: Summer Car Wash (Wash Shack, 4999 Founders Terrace), July 20<sup>th</sup>

ACTION: To approve the Consent Agenda as presented to include all manual checks. MOTION: Heidel SECOND: Zittlow. VOICE VOTE: 5-0.

### **6. ITEMS REMOVED FROM CONSENT AGENDA** - None.

### **7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS (Please limit citizens' comments to no more than three minutes)** -

No one spoke.

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

#### **A. INFORMATIONAL**

1. June 2025 Financial Report (Associated Bank & Stephenson National Bank)
2. May 2025 Account Balances Report
3. Updated Budget Report (General Fund, Capital, Debt Service)

Administrator Kramer presented the 3 reports to the Village Board.

Planning and Zoning being held on July 7.

Unsure if there will be a Site Review meeting in July.

Officer Manning participated in Police Lights of Christmas.

The mock assessment for the WILEAG Core Verification Program has been completed by HLPD. They are now moving forward with the official assessment process.

Officer Schiefelbein is being recognized by Mothers Against Drunk Driving with an award in August.

## **9. COMMITTEE REPORTS AND ACTIONS**

### **A. DISCUSSION AND ACTION – Ordinance 2025-08 (AN ORDINANCE AMENDING A PORTION OF SECTION 10 (BOARD, COMMISSIONS AND COMMITTEE) OF CHAPTER 5 (ADMINISTRATION OF GOVERNMENT; ORGANIZATION OF VILLAGE) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) (Ethics Committee)**

The purpose of this Ordinance is to more clearly define who can serve on the Village Ethics Committee, specifically prohibiting Village employees from serving on the committee.

ACTION: To approve Resolution 2025-08 (AN ORDINANCE AMENDING A PORTION OF SECTION 10 (BOARD, COMMISSIONS AND COMMITTEE) OF CHAPTER 5 (ADMINISTRATION OF GOVERNMENT; ORGANIZATION OF VILLAGE) OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) as presented. MOTION: Heidel SECOND: Tanke. VOICE VOTE: 5-0.

### **B. DISCUSSION AND ACTION – Proposed Changes to the Hobart Village Code of Ethics (Ethics Committee)**

The Ethics Committee met on June 17<sup>th</sup> to elect new officers and review the existing ethics code. There were several suggestions which are being forwarded to the Village Board for review and action.

ACTION: To approve changes to the Hobart Village Code of Ethics as presented. MOTION: Tanke SECOND: Dillenburg. VOICE VOTE: 5-0.

## **10. OLD BUSINESS** – None.

## **11. NEW BUSINESS**

### **A. DISCUSSION AND ACTION – Policy 2025-04 (Public Records Policy)**

The purpose of the policy is to establish the public records policy for the Village. This policy does not apply to the Hobart-Lawrence Municipal Court, which has its own public records policy.

ACTION: To approve Policy 2025-04 (Public Records Policy) as presented. MOTION: Tanke SECOND: Zittlow. VOICE VOTE: 5-0.

### **B. DISCUSSION AND ACTION – Brown County Intergovernmental 2025-2026 Property Tax Bill Agreement (Page 49)**

Staff would recommend approving the agreement, choosing Option A (where the County mails tax bills for the municipality). This agreement is similar to the ones of past years.

ACTION: To approve the Brown County Intergovernmental 2025-2026 Property Tax Bill Agreement choosing Option A as presented. MOTION: Heidel SECOND: Dillenburg. VOICE VOTE: 5-0.

### **C. DISCUSSION AND ACTION – Awarding of Bid for 2025 Road Projects**

Staff will present the results of the June 27<sup>th</sup> bid opening and outline which road projects can be funded in the 2025 Capital Budget. The results were not available at the time the agenda was published.

The awarding of the 2025 road and infrastructure projects was delayed to the July 15<sup>th</sup> meeting as staff continues to work on a plan to fund as many of the projects as possible.

### **D. DISCUSSION AND ACTION – Motion to Reconsider a Previous Board Action**

Pursuant to § 5-7 (N) of the Municipal Code, which reads “(a)ny member voting with the majority may move for a reconsideration of the vote on any question immediately after the vote is had or at the next succeeding meeting. A motion to reconsider, being put and lost, shall not be renewed,” Trustee Tanke has requested that a reconsideration of the Board’s action at the June 23<sup>rd</sup> Special Meeting with

the Lawrence Town Board be placed on the agenda. That motion was as follows: "To approve the proposed service agreement as presented, pending legal review."

ACTION: To reconsider the motion regarding the Police Agreement with Lawrence. That motion was as follows: "To approve the proposed service agreement as presented, pending legal review." MOTION: Tanke SECOND: Heidel. ROLL CALL VOTE: 3-2 (Koepke and Zittlow opposed)

ACTION: To

1) Direct Staff to continue negotiations with the Town of Lawrence to populate the table of costs in the proposed Agreement between the two municipalities.

2) Press Lawrence with a reason they cannot come up with \$40,000 for their portion of the 2026 Agreement.

3) Bring the Agreement back to the Village Board at the July 15 board meeting.

MOTION: Heidel SECOND: Dillenburg

Heidel withdrew the motion, Dillenburg withdrew the second.

ACTION: To amend the reconsidered motion to add the words "and a revised table of costs completed by staff by July 15." MOTION: Heidel SECOND: Tanke. ROLL CALL VOTE: 5-0.

ACTION: To approve the proposed service agreement as presented, pending legal review and a revised table of costs completed by staff by July 15. MOTION: Heidel SECOND: Zittlow. ROLL CALL VOTE: 5-0.

#### **E. DISCUSSION - Items for future agenda consideration or Committee assignment**

Police agreement

Chicken Ordinance

New garbage contract

Public Nuisance Ordinance

Parks and Recreation Ordinance

ACTION: To recess prior to going into closed session (7:29 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

**F. ADJOURN to CLOSED SESSION (7:52 PM):** ACTION: To go into closed session under 1) Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale or Purchase of Property/TID Projects/Development Agreements, and 2) Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Zittlow ROLL CALL VOTE: 5-0.

**G. CONVENE into open session (9:06 PM) –** MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 5-0.

**H. ACTION from closed session - None**

**12. ADJOURN (9:07 PM)** – MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk