



Village of Hobart – www.hobartwi.gov
Village Office - 2990 South Pine Tree Road, Hobart, WI

Notice is hereby given according to State Statutes that the **PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE** of the Village of Hobart will meet on **Thursday June 4th 2026** at 5:00 P.M. at the Village Office (2990 South Pine Tree Road). NOTICE OF POSTING: Posted this 27th day of May 2026 at the Hobart Village Office and on the village website.

MEETING NOTICE – PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE

Date/Time: Thursday June 4, 2026 (5:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
3. Approval of the Minutes – May 7, 2025 (Page 2)
4. Public comments on non-agenda items.

ACTION ITEMS

5. UPDATE – Initial Review of Village Engineering Request for Proposals (Page 8)

Earlier this year, the Village Board, acting upon a recommendation from the Public Works and Utilities Advisory Committee issued a Request for Proposals (RFP) for engineering services for the Village. As of the May 1st deadline, ten (10) submissions were received. The Committee is being asked to reduce the list of applications for the next round – interviews – to three or four finalists.

6. DISCUSSION AND ACTION – Topics for future Committee meetings

7. ADJOURNMENT

Aaron Kramer, Village Administrator

MEMBERS: Dave Dillenburg (Village Board) (Chairperson), Ron Hieronimczak (Vice-Chairperson), Vanya Koepke (Village Board), Dave Baranczyk, Dan Deruyter, Don Dahlstrom, Kevin Gannon, James Kubalak

NOTE: A quorum of the Village Board may be present at this meeting, but no official Board action or discussion will take place. Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: www.hobartwi.gov. Any person wishing to attend, who, because of disability, requires special accommodation, should contact the Village Clerk at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.



Village of Hobart Public Works & Utilities Advisory Committee Minutes
Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI

Date/Time: Thursday May 7, 2026 (5:00 P.M.)
Location: Village Office, 2990 South Pine Tree Road

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
 - a. **The meeting was called to order by Dave Dillenburg at 5:01pm. Roll Call: Dave Dillenburg, Dave Baranczyk, James Kubalak, Vanya Koepke, Don Dahlstrom, Kevin Gannon, and Dan DeRuyter were present, Ron Hieronimczak, was excused.**
2. Certification of the open meeting law agenda requirements and approval of the agenda.
 - a. **Motion by Dave Dillenburg, second by Don Dahlstrom, All in Favor, Motion Carried.**
3. Approval of the Minutes – April 2, 2026
 - a. **Motion by Dan DeRuyter, second by Dave Baranczyk. All in Favor, Motion Carried.**
4. Public comments on non-agenda items.
 - a. **No public present**

ACTION ITEMS

5. DISCUSSION AND ACTION – Election of Committee Chairperson and Vice-Chairperson
 - a. **Dave Dillenburg was nominated for Chairperson by Vanya Koepke, seconded by Dave Baranczyk. Motion made to close nominations by Kevin Gannon, second by Don Dahlstrom, All in Favor, Motion Carried.**
 - b. **Ron Hieronimczak, was nominated for Vice Chairperson by Kevin Gannon, seconded by Dan DeRuyter. Motion**
6. DISCUSSION - Petition to Lower Speed Limit on Cyrus Drive
 - a. **Committee accepted the petition and requested staff gather traffic information along with Police Chiefs recommendation.**
 - b. **Motion made to postpone action until next meeting by Don Dahlstrom, second by Dave Dillenburg. All in Favor, Motion Carried.**
7. UPDATE – Initial Review of Village Engineering Request for Proposals
 - a. **Committee asked staff several questions about procedure and contents to review RFP's and select 3-4 firms to begin the interview process.**
 - b. **Committee opened the floor for public responses, Motion by Don Dahlstrom, second by Dave Baranczyk, All in Favor, Motion Carried.**
 - c. **Don Perry from Verbicher Engineering was present with the committee asking Don about general engineering terminology, standard engineering practices, and general response and operational questions.**
 - d. **Committee went back onto regular session, Motion by Dave Dillenburg, second by Don Dahlstrom, All in Favor, Motion Carried.**
8. UPDATE – Director and Activity Reports
 - a. **Director of Public Works and Utilities, Jerry Lancelle, updated the committee on various projects and current operations**
9. DISCUSSION AND ACTION- Topics for Future Committee Meetings
 - a. **No action taken**
10. ADJOURNMENT
 - a. **Motion by Dave Baranczyk, second by Kevin Gannon, all in favor. Motion carried. Meeting adjourned at 6:03pm.**

Respectfully submitted by: Jerry Lancelle, Director Public Works.