

MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday January 6th 2026 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:07 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, and Rich Heidel were present. Excused: Tammy Zittlow.

2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approve the agenda. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 4-0.

3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

A. PUBLIC HEARING – To consider a request to rezone parcel HB-554 from R-2-R: Rural Residential District to R-2: Residential District

The owner of parcel HB-554, located in the 1000 block of Centennial Centre Blvd., is requesting to rezone this parcel from R-2-R: Rural Residential District to R-2: Residential District. The existing parcel is 0.821 acres and is in the process of being removed and portions of said parcel are being attached to three of the abutting parcels. Before any parcel detaching/combining can take place, this parcel must be rezoned so there are no split zoning parcels created.

President Heidel opened the Public Hearing at 6:08pm

Director of Planning & Code Compliance, Todd Gerbers, reviewed the rezone request.

Appearing before the Board:
No one spoke.

President Heidel closed the Public Hearing at 6:11pm.

B. ACTION on aforesaid agenda item (Ordinance 2026-01) (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN)

The purpose of this Ordinance is to re-zone property, specifically Parcel HB-554, from R-2-R: Rural Residential District to R-2: Residential District.

ACTION: To approve Ordinance 2026-01, an ordinance amending the zoning ordinance of the municipal code of the Village of Hobart, Brown County, Wisconsin as presented. MOTION: Tanke SECOND: Dillenburg. VOICE VOTE: 4-0.

5. CONSENT AGENDA

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of December 16th 2025 (Regular); C. 2026-2027 ELECTION INSPECTORS

ACTION: To approve the Consent Agenda as presented including all manual checks. MOTION: Dillenburg SECOND: Koepke. VOICE VOTE: 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA– None.

7. CITIZENS' COMMENTS/RESOLUTIONS/PRESENTATIONS (Please limit comments to no more than 3 minutes)

No one spoke.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

The Public Works & Utilities Advisory Committee will be held this Thursday, January 8 at 5:00 pm.

The Joint Board of Police Commissioners will be held next Wednesday, January 14 at 6:00 pm.

The Site Review Committee may meet in January.

2 positions on the Board of Fire Commissioners are open.

1 position on the Joint Review Board is open.

Tax collection is ongoing.

9. COMMITTEE REPORTS AND ACTIONS- as detailed in Item 8.

10. OLD BUSINESS- None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Hobart-Lawrence Police Department Strategic Plan

The Chief of Police will present the Department's Strategic Plan, outlining the organization's mission, vision, and long-term priorities. The presentation will review key focus areas, strategic goals, and implementation timelines designed to guide the Department's operations, resource allocation, and service delivery over the planning period. This item is intended to inform the Board of the Department's direction, ensure alignment with community expectations, and provide an opportunity for discussion and feedback.

Chief Mike Renkas presented the Department's Strategic Plan to the Board.

Appearing before the Board:

Roberta Rather, 697 Maplevue Ct.

ACTION: To adopt the Hobart-Lawrence Police Department Strategic Plan as presented as an official Village Planning Document. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 4-0.

B. DISCUSSION AND ACTION – Amended FY2025 Tax Increment District #1 and FY2026 TID #1 Budgets

ACTION: To approve the amended 2025 budgets for Tax Increment District #1 and the proposed 2026 budget for Tax Increment Districts #1 as presented. MOTION: Heidel SECOND: Tanke. ROLL CALL VOTE: 4-0.

C. DISCUSSION AND ACTION – Amended FY2025 Tax Increment District #2 and FY2026 TID #2 Budgets

ACTION: To approve the amended 2025 budgets for Tax Increment District #2 and the proposed 2026 budget for Tax Increment Districts #2 as presented. MOTION: Heidel SECOND: Koepke. ROLL CALL VOTE: 4-0.

D. DISCUSSION AND ACTION – Policy 2026-01 (Village Social Media Policy)

The purpose of this policy is to establish guidelines for the formation and use by the Village of social media sites as a means of conveying information to the public about the Village's mission, meetings, activities, and current issues. The Village has an overriding interest and expectation in protecting the integrity of the information posted on its social media sites and the content that is attributed to the Village and its officials.

Appearing before the Board:

Roberta Rather, 697 Maplevue Ct.

This is the first reading of Policy 2026-01, the Village Social Media Policy.

E. DISCUSSION AND ACTION – Policy 2026-02 (Village Media Policy)

The purpose of this policy is to manage media communication with its residents, businesses and visitors by creating a Media Policy and to identify employees who are empowered to speak for the Village on significant communications in order to ensure the accurate dissemination of information. It is intended to reduce the likelihood of conflicting, unauthorized information from being released which may be inaccurate and misrepresentative. This policy applies to all employees while acting in the scope of their employment.

This is the first reading of Policy 2026-02, the Village Media Policy.

ACTION: To set a Special Village Board Meeting for January 20, 2026 at 5:15 pm for a Social Media Presentation. MOTION: Heidel SECOND: Tanke. VOICE VOTE: 4-0.

F. DISCUSSION - Items for future agenda consideration or Committee assignment- None.

ACTION: To recess at 7:36 pm prior to going into closed session. MOTION: Heidel SECOND: Koepke. VOICE VOTE: 4-0.

G. ADJOURN to CLOSED SESSION (7:54 PM): ACTION: To go into closed session under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 4-0.

H. CONVENE into open session (9:37 PM): MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 4-0.

I. ACTION from closed session – None.

12. ADJOURN (9:38 PM): MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 4-0.

Respectfully submitted by Lisa A. Vanden Heuvel, Village Clerk